



SUPPLIER MANUAL

PREPARED BY :
FATBIT TECHNOLOGIES

We Serve
with a smile

Quality Solutions at
affordable Prices with assured

1 YEAR FREE
TECHNICAL SUPPORT

Table of Content

Title	Page number
1. Register	3
2. Login	4
3. Dashboard	5
4. Account Information	7
5. Messages	11
6. My Credits	12
7. Share and Earn	14
8. Reward Points	14
9. My Sales	15
10. My Products	17
11. Shop	32
12. Options/Variants	36
13. Cancellation requests	37
14. Return Requests	38
15. Change Password	41
16. Change Email	41
17. Bulk Import/Export	42

1. Register

For register into the system, supplier/vendor needs to fill up the following details:

- Username
- Email
- Password
- Your Name

Please find the screenshot below:

DAYS MONEY BACK GUARANTEE
SELL WITH SITENAME
SHOPPING CART
CHECKOUT

All

or

Cart
0 item(s)

FASHION
WOMEN
ENTERTAINMENT
ELECTRONICS
HOME APPLIANCE
BABY & KIDS

LOGIN EXISTING USER

Username or Email *

Password *

☐ Remember Me
[Forgot Password?](#)

Or Login With

Facebook

Google

NEW USER? SIGN UP HERE

Your Name *

Username *

Email *

Password *

By using this website you agree to the [Terms & Conditions](#).

MULTI VENDOR SYSTEM
Copyright © 2016 YoKart All Rights Reserved.

FAQs
Testimonials
Offers

Featured Products
Featured Shops
Top 50
New Stuff

Terms & Conditions
Policies & Regulations

How it works
About Us
Sitemap

SUBSCRIBE TO NEWSLETTER
Sign up & get shopping vouchers & stay updated about **latest styles** and **exclusive promotions**

TRY OUR MOBILE APP
Download Now

NEED ASSISTANCE?
Call Us: 0836-363-363

CONTACT US
info@yo-kart.com

TOP BRANDS
ABC | ADS | Ajanta | Apple | Aroma | Bagaholics | Beoplay | Best Walk | Bianca | Canon | Choker | Diesel | Elegant | Fastrack | Favola | HP | HTC | Inddus | Joe Blach | Kwaliti Walls | Laureis | Lenovo | LG | Mahi | Mi | [View all](#)

2. Login

For login into account, supplier needs to fill up the following details:

- Username or Email
- Password

Please find the screenshot below:

DAYS MONEY BACK GUARANTEE
SELL WITH SITENAME
SHOPPING CART
CHECKOUT

All
or
 Cart 0 item(s)

FASHION
WOMEN
ENTERTAINMENT
ELECTRONICS
HOME APPLIANCE
BABY & KIDS

LOGIN EXISTING USER

Username or Email *

Password *

☐ Remember Me [Forgot Password?](#)

Or Login With

NEW USER? SIGN UP HERE

Your Name *

Username *

Email *

Password *

By using this website you agree to the [Terms & Conditions](#).

MULTI VENDOR SYSTEM
Copyright © 2016 YoKart All Rights Reserved.

FAQs
Testimonials
Offers

Featured Products
Featured Shops
Top 50
New Stuff

Terms & Conditions
Policies & Regulations

How it works
About Us
Sitemap

SUBSCRIBE TO NEWSLETTER

Sign up & get shopping vouchers & stay updated about **latest styles** and **exclusive promotions**

TRY OUR MOBILE APP

Download Now

NEED ASSISTANCE?

Call Us: 0836-363-363

CONTACT US

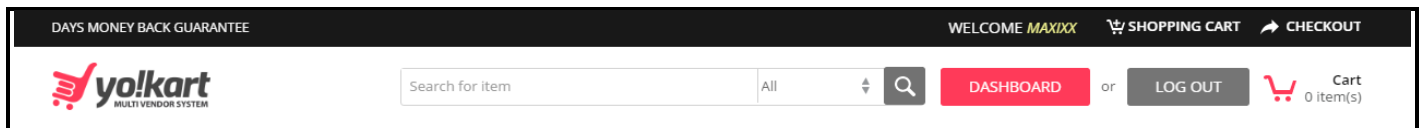
info@yo-kart.com

TOP BRANDS

ABC | ADS | Ajanta | Apple | Aroma | Bagaholics | Beoplay | Best Walk | Blanca | Canon | Choker | Diesel | Elegant | Fastrack | Favola | HP | HTC | Inddus | Joe Blach | Kwaliti Walls | Laurels | Lenovo | LG | Mahi | Mi | [View all](#)

3. Dashboard

After login, supplier will be redirected to the homepage.



On the homepage, on click of **dashboard**, it will be redirected to the dashboard page. Please find the screenshot below:

Maxixx
Los Angles, Chandigarh

SUPPLIER | **BUYER**

21 FAVORITE ITEMS | 147 PUBLISHED ITEMS

YOUR PRODUCT SALES

- \$ 282,559.00** TOTAL SALES
- \$ 293,505.88** ACCOUNT BALANCE
- 17** TOTAL ORDERS
- 16** TOTAL SOLD QTY

Sales Graph - Last 12 Months

Month	Sales
May-2016	0
Apr-2016	0
Mar-2016	0
Feb-2016	0
Jan-2016	0
Dec-2015	140000
Nov-2015	0
Oct-2015	810
Sep-2015	141644
Aug-2015	0
Jul-2015	0
Jun-2015	0

Total Products: 147 | **Sold Quantity: 16**

\$ 293,505.88 Account Balance

WITHDRAW MONEY | **ADD PRODUCT IN SHOP**

	Oris Women's 'Aquis' Swiss Automatic Stainless Steel Diving Watch, Color: Silver-Toned (Model: 733765) Brand: -NA- Date: May 02, 2016 Status: Payment Confirmed	\$ 72.50
	Tanu Weds Manu Returns Brand: ABC Date: Feb 03, 2016 Status: Payment Confirmed	\$ 49.35
	Lenovo Laptop Brand: Lenovo Date: Dec 17, 2015 Status: Completed	\$ 73,500.00
	Lenovo Laptop Brand: Lenovo Date: Dec 17, 2015 Status: Completed	\$ 73,500.00

Account Information

- Messages
- My Credits
- Share and Earn
- Reward Points
- Sales
- My Products
- Options/Variants
- Cancellation Requests
- Return Requests
- Change Password
- Change Email
- Bulk Import/Export

Recent Activity

- maxixx ok
- maxixx hello abcd abcd abcd
- maxixx yes
- maxixx Whoa, where can I buy this?
- mona Thanks
- maxixx hi
- maxixx test

On Dashboard we have following information:

- **Total Sales**
Total amount of sales - Sales will be calculated after an order is completed.
- **Account Balance**
Total balance available in Seller's wallet, Seller is getting amount of his/her sales through the sales made on the Website
- **Total Orders**
Total number of orders received - Only completed orders will be displayed in this section.
- **Total Sold Quantity**
Total number of products sold by the Seller
- **User Information**
 - Personal Information – Name, Email, Phone, Location etc.
 - Bank Information – Bank Name, Bank Account number, Bank Address etc. Admin will use this information to deposit amount in vendor's account
 - Return Address –Buyers will receive these details in case of Refund/Exchange.
- **Sales Graph – Last 12 months**
In this section, supplier has Graphical information about the sales made in last 12 months.
- **Latest 5 Orders**
List of latest 5 orders will display under this section.
- **Total Products**
Total count of products which are added by supplier
- **Withdraw Money**
In this section, supplier can send request to admin regarding amount to be withdrawn from his account.
- **Latest 5 Messages**
In this section we will have a list of latest messages received by supplier.
- **Left Panel Links**
 - Dashboard
 - Account Information
 - Messages
 - My credits
 - Sales
 - My Publications
 - Shop
 - Cancellation Requests
 - Return Requests

- Change Password
- Change Email

4. Account Information

On account information we have following 3 tabs:

- Personal Information
- Bank Account Info
- Return Address Info

On click of Account information link, Seller will be redirected to the Account Information page. On this page supplier can easily edit his/her account information. Please find the screenshot below:


ACCOUNT INFORMATION

PERSONAL INFORMATION

BANK ACCOUNT INFO

RETURN ADDRESS INFO

Profile Picture



Change Photo

Name *

Maxixx

Phone Number *

987654321

City Town *

Los Angles

Country *

Trinidad and Tobago

State *

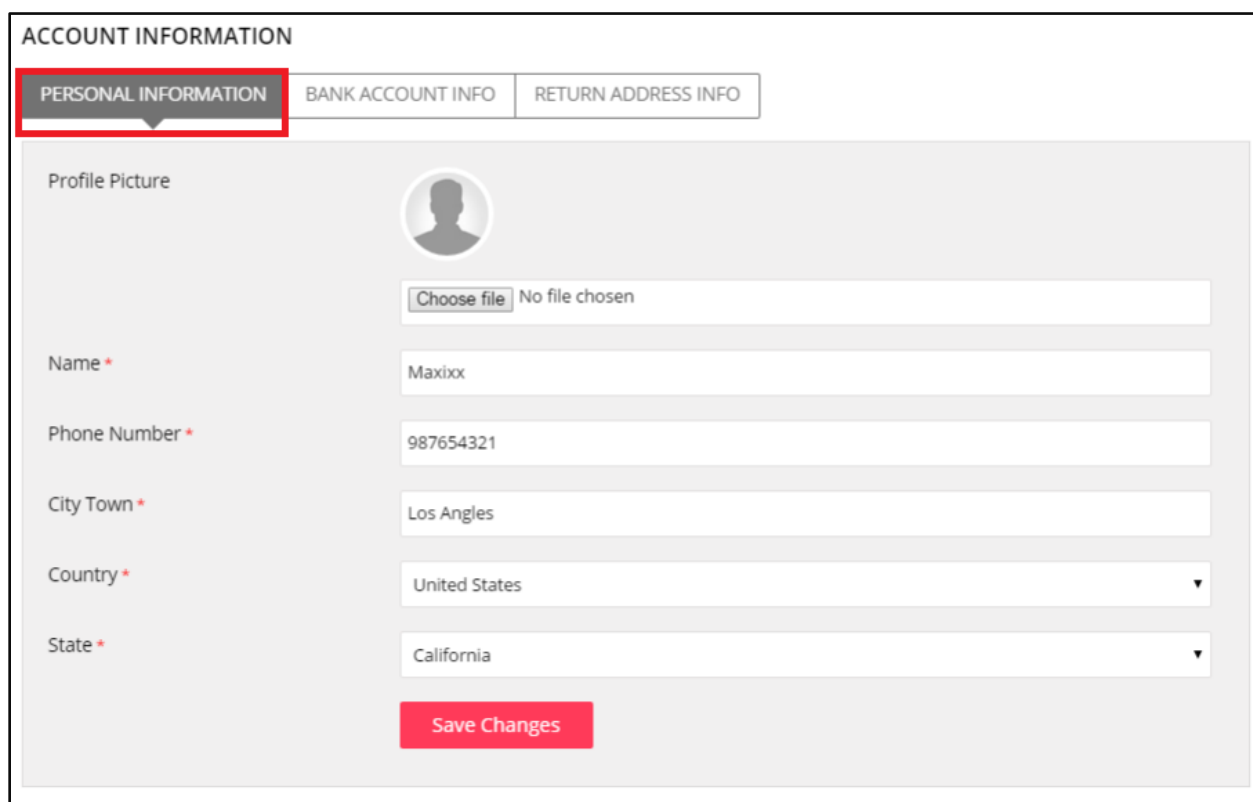
Save Changes

- **Personal Information - Tab**

Under **PERSONAL INFORMATION** tab, supplier needs to provide the following details:

- Profile Picture
- Name
- Phone Number
- City
- Country
- State

Please find the screenshot below:



The screenshot displays the 'ACCOUNT INFORMATION' section with three tabs: 'PERSONAL INFORMATION', 'BANK ACCOUNT INFO', and 'RETURN ADDRESS INFO'. The 'PERSONAL INFORMATION' tab is selected and highlighted with a red border. Below the tabs, the form includes a 'Profile Picture' section with a placeholder icon and a 'Choose file' button. The 'Name' field is filled with 'Maxixx'. The 'Phone Number' field is filled with '987654321'. The 'City Town' field is filled with 'Los Angeles'. The 'Country' field is a dropdown menu set to 'United States'. The 'State' field is a dropdown menu set to 'California'. A red 'Save Changes' button is located at the bottom of the form.

- **Bank Account Info - Tab**

Under **BANK ACCOUNT INFO** tab, supplier needs to provide the following details:

- Bank Name
- Beneficiary/Account Holder Name
- Bank Account Number
- IFSC Code/Swift Code
- Bank Address

Please find the screenshot below:

ACCOUNT INFORMATION

PERSONAL INFORMATION

BANK ACCOUNT INFO

RETURN ADDRESS INFO

Bank account details

Bank name *

SBI

Beneficiary/Account Holder Name *

Test User

Bank Account Number *

0412421541251

IFSC Code/Swift Code *

0235213

Bank Address *

Test tester
32 Washington road
maryland, Illinois - 23456
United States
T: 07500056865

Save Changes

- **Note: If **BANK ACCOUNT INFO** will be available; Admin will be able to manually deposit the credit amount in supplier's bank account.**

Return address Info–Tab: Under **RETURN ADDRESS INFO** tab, Supplier needs to provide the following details:

- Full Name
- Address Line 1
- Address Line 2
- Country
- State
- City
- Post code
- Support Number

Please find the screenshot below:

ACCOUNT INFORMATION

PERSONAL INFORMATION

BANK ACCOUNT INFO

RETURN ADDRESS INFO

Return/Exchange Details

Full Name *

EStore

Address Line 1 *

CHD

Address Line 2

Country *

Country ▼

State *

State ▼

City Town *

Los Angeles

Postcode Zip *

90001

Support Number *

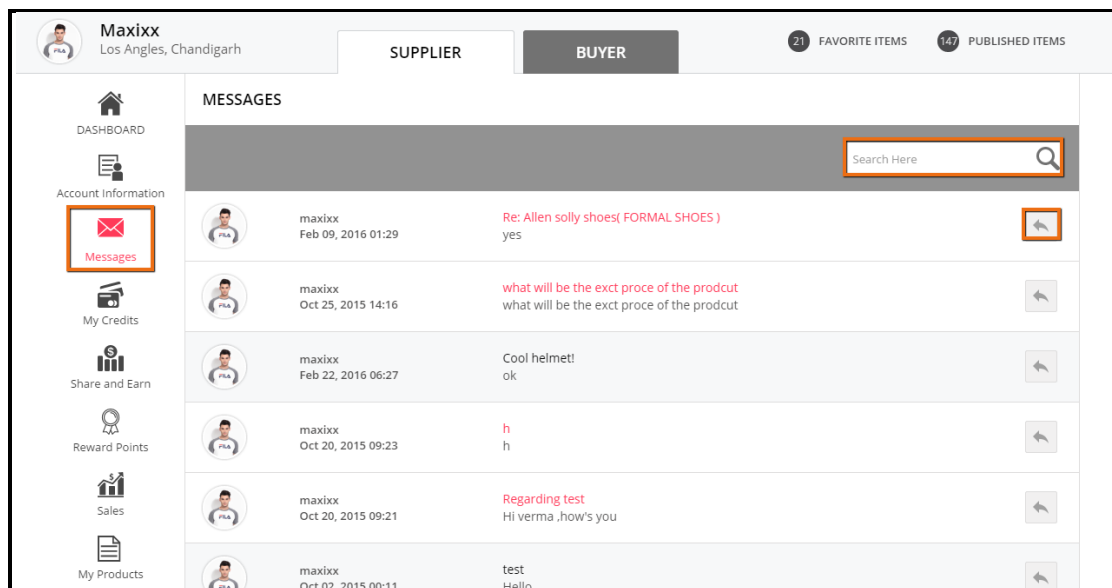
9000100001

Save Changes

In case of **Refund/Exchange**, buyer will get the return address details of supplier. So, that Buyer can return the product to that address which he has purchased from the Vendor's store.

5. Messages

On this page, supplier will have list of entire message string received from buyers and enquiry messages sent by users through product details page. Please find the screenshot below:



On this page supplier can also search a particular message and can easily sort messages through **INBOX**, **SENT** and **ALL** tabs.

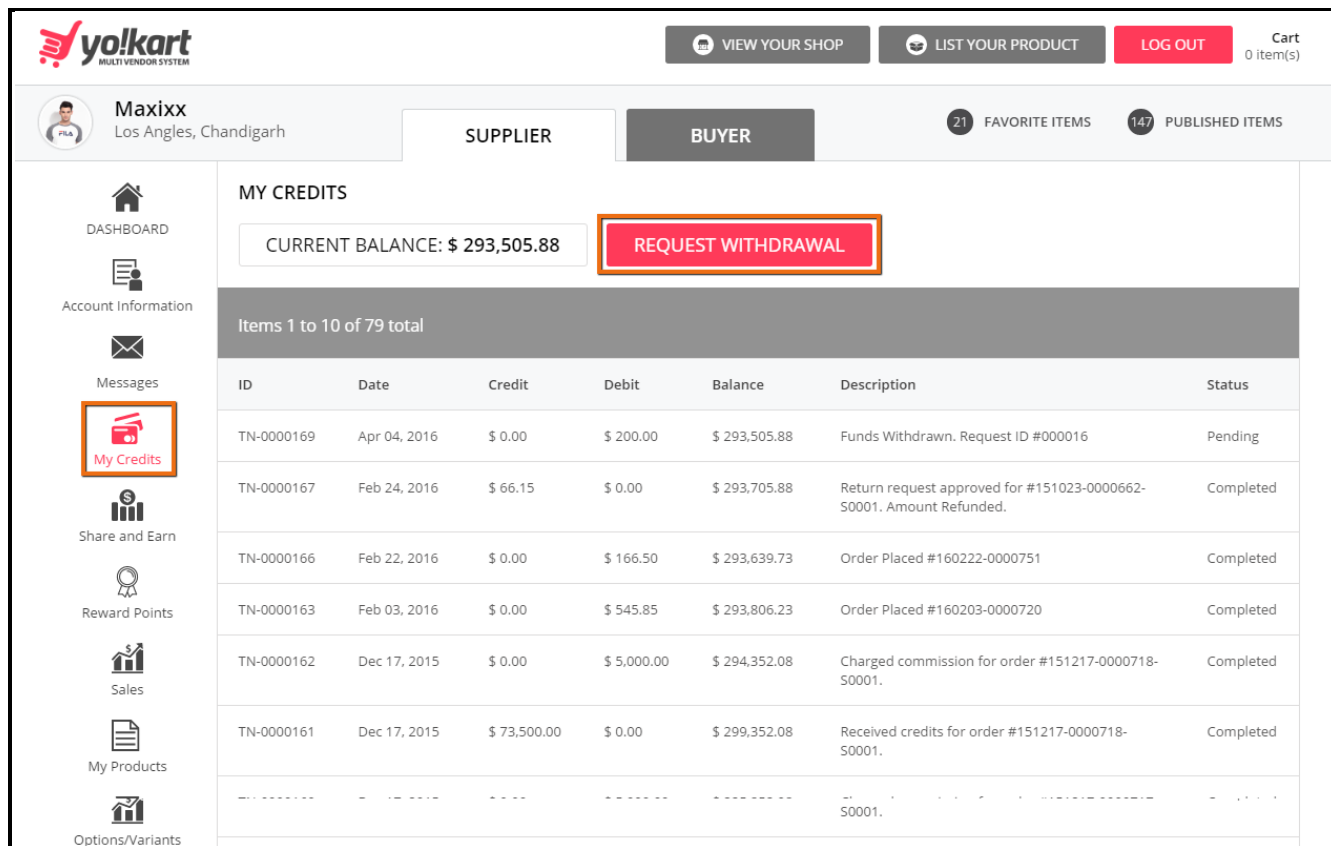
On clicking  icon, supplier can post a reply on a particular message.

6. My Credits

On this page supplier/vendor can view the listing of his/her orders. Supplier can also view the following information about their orders and credits:

- Current Balance – Credits currently available in the account of supplier
- Request Withdrawal
- Order details:
 - Id
 - Date
 - Credited/Debited Amount
 - Balance
 - Description
 - Status

Please find the screenshot below:



MY CREDITS

CURRENT BALANCE: \$ 293,505.88 **REQUEST WITHDRAWAL**

Items 1 to 10 of 79 total

ID	Date	Credit	Debit	Balance	Description	Status
TN-0000169	Apr 04, 2016	\$ 0.00	\$ 200.00	\$ 293,505.88	Funds Withdrawn. Request ID #000016	Pending
TN-0000167	Feb 24, 2016	\$ 66.15	\$ 0.00	\$ 293,705.88	Return request approved for #151023-0000662-S0001. Amount Refunded.	Completed
TN-0000166	Feb 22, 2016	\$ 0.00	\$ 166.50	\$ 293,639.73	Order Placed #160222-0000751	Completed
TN-0000163	Feb 03, 2016	\$ 0.00	\$ 545.85	\$ 293,806.23	Order Placed #160203-0000720	Completed
TN-0000162	Dec 17, 2015	\$ 0.00	\$ 5,000.00	\$ 294,352.08	Charged commission for order #151217-0000718-S0001.	Completed
TN-0000161	Dec 17, 2015	\$ 73,500.00	\$ 0.00	\$ 299,352.08	Received credits for order #151217-0000718-S0001.	Completed

On clicking **REQUEST WITHDRAWAL** button, Supplier will be redirected to the request withdrawal form and Supplier has to fill up the following details to request for a withdrawal:

- Amount to be Withdrawn
- Bank Name
- Beneficiary/Account Holder Name

- Bank Account Number
- IFSC Code/Swift Code
- Bank Address
- Other info/instructions

REQUEST WITHDRAWAL

« BACK TO CREDIT SUMMARY

CURRENT BALANCE: \$ 293,505.88

Withdrawal account details

Amount to be Withdrawn [\$] *

Bank name *

SBI

Beneficiary/Account Holder Name *

Test User

Bank Account Number *

0412421541251

IFSC Code/Swift Code *

0235213

Bank Address *

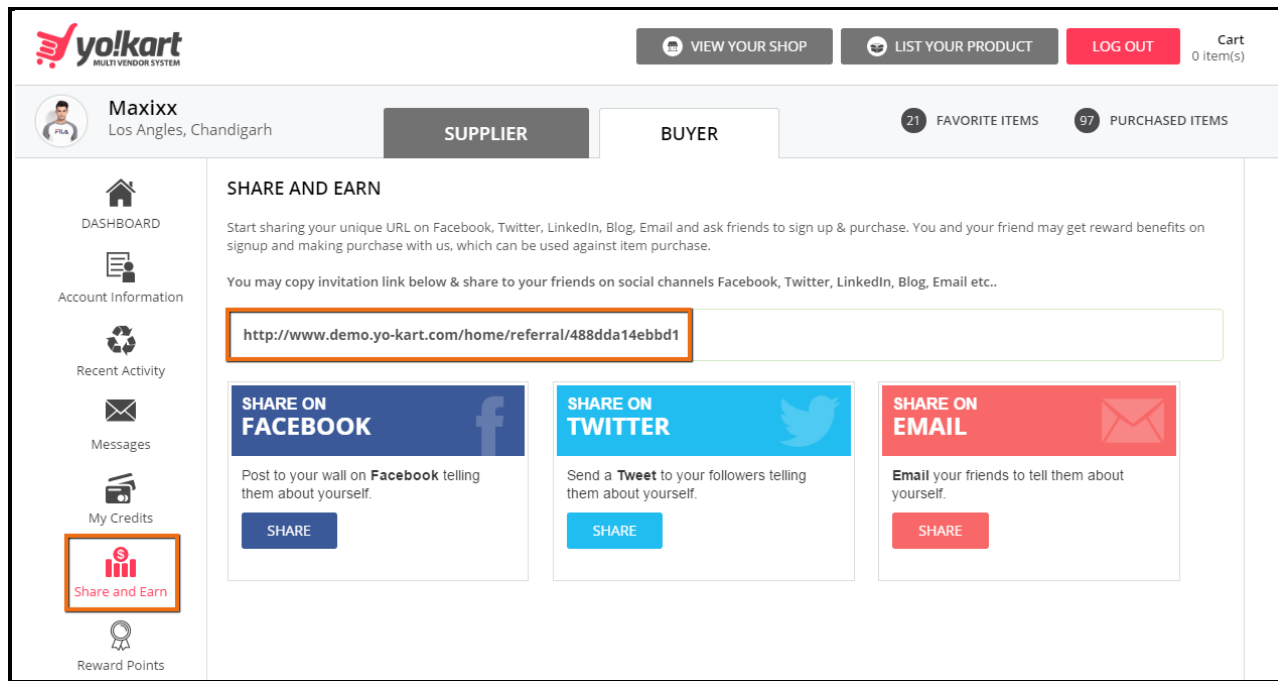
Test tester
32 Washington road
maryland, Illinois - 23456
United States
T: 07500056865

Send Request

CURRENT BALANCE is the current credits available in the account of a supplier.

7. Share and Earn

On this page, Supplier can view the invitation link and can share to their friends on social channels like Facebook, Twitter & Email. Please see the screenshot below.

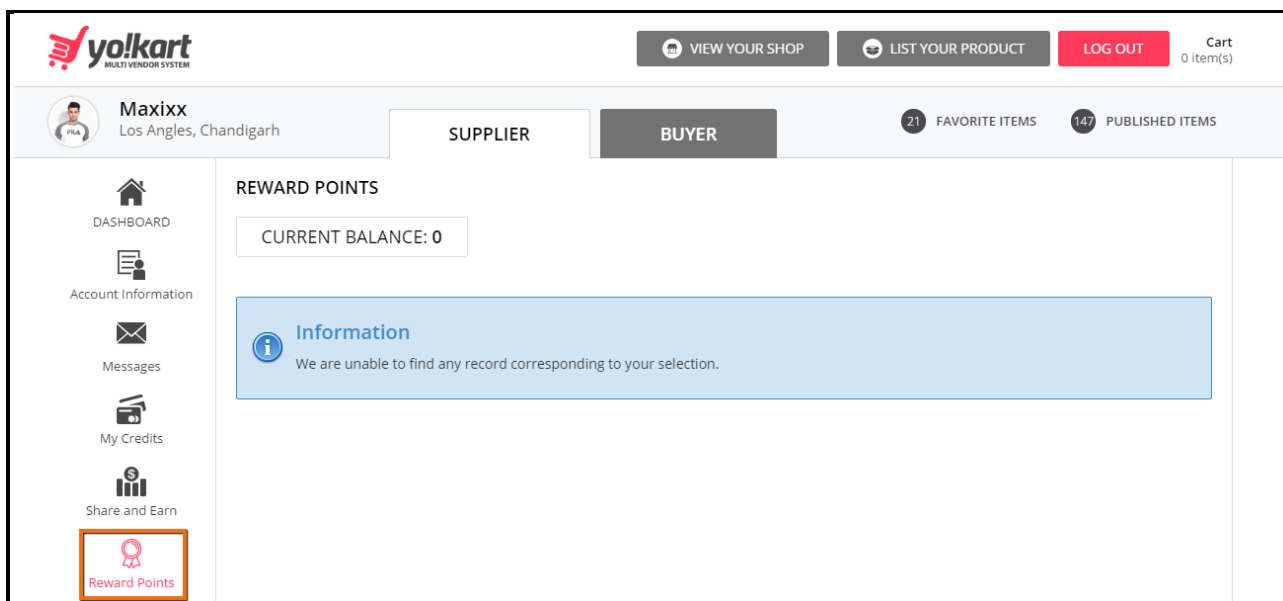


The screenshot shows the 'Share and Earn' page for a supplier named Maxixx. The page includes a sidebar with navigation options: Dashboard, Account Information, Recent Activity, Messages, My Credits, Share and Earn (highlighted), and Reward Points. The main content area is titled 'SHARE AND EARN' and contains the following elements:

- A text block explaining the reward system: "Start sharing your unique URL on Facebook, Twitter, LinkedIn, Blog, Email and ask friends to sign up & purchase. You and your friend may get reward benefits on signup and making purchase with us, which can be used against item purchase." and "You may copy invitation link below & share to your friends on social channels Facebook, Twitter, LinkedIn, Blog, Email etc..".
- A text input field containing the referral link: <http://www.demo.yo-kart.com/home/referral/488dda14ebbd1>.
- Three social sharing buttons: 'SHARE ON FACEBOOK', 'SHARE ON TWITTER', and 'SHARE ON EMAIL', each with a 'SHARE' button below it.

8. Reward Points

On this page, Supplier can view their current balance of the rewards received from the orders placed through referral link. Please see the screenshot below.



The screenshot shows the 'Reward Points' page for a supplier named Maxixx. The page includes a sidebar with navigation options: Dashboard, Account Information, Messages, My Credits, Share and Earn, and Reward Points (highlighted). The main content area is titled 'REWARD POINTS' and contains the following elements:

- A text block showing the current balance: 'CURRENT BALANCE: 0'.
- An information box with a blue background and a white 'i' icon, containing the text: "We are unable to find any record corresponding to your selection."

9. My Sales

On this page, Supplier can view the list of orders received. Please find the screenshot below:

VIEW YOUR SHOP

LIST YOUR PRODUCT

LOG OUT

Cart
0 item(s)

Maxixx
Los Angles, Chandigarh

SUPPLIER

BUYER

21 FAVORITE ITEMS

147 PUBLISHED ITEMS

DASHBOARD

Account Information

Messages

My Credits

Share and Earn

Reward Points

Sales

My Products

Options/Variants

Cancellation Requests

Return Requests

Change Password

Change Email

Bulk Import/Export

MY SALES

SOLD ITEMS

CREDITS SUMMARY

Keyword

Select

Date From

Date To

From [\$]

To [\$]

SEARCH

CLEAR

ITEMS 1 TO 10 OF 59 TOTAL

Name	Brand	Date	Price	Status	Action
Oris Women's 'Aquis' Swiss Automatic Stainless Steel Diving Watch, Color:Silver-Toned (Model: 733765		May 02, 2016	\$ 72.50	Payment Confirmed	
Tanu Weds Manu Returns	ABC	Feb 03, 2016	\$ 49.35	Payment Confirmed	
Lenovo Laptop	Lenovo	Dec 17, 2015	\$ 73,500.00	Completed	
Lenovo Laptop	Lenovo	Nov 30, 2015	\$ 73,500.00	Payment Confirmed	
Sony W800/B 20.1 MP Digital Camera	Sony	Nov 30, 2015	\$ 315.00	Payment Confirmed	
Sony PlayStation 4 Camera	Sony	Oct 23, 2015	\$ 420.00	Completed	
PK		Oct 23, 2015	\$ 35.70	Payment Confirmed	
PK		Oct 22, 2015	\$ 35.70	Cancelled	
PK		Oct 19, 2015	\$ 71.40	Delivered	

1

2

3


4

5

6

Supplier can view the following details of the orders:

- Product Name
- Brand
- Date
- Price
- Status (In Process/Completed/Payment Confirmed)
- View Details Icon
- Delete Icon

On clicking  icon, Supplier can view the details of an order

On clicking  icon, Supplier can cancel any order.

10. My Products

On this page Seller can view list of products added by him. Please find the screenshot below:

Yolkart MULTI VENDOR SYSTEM

VIEW YOUR SHOP LIST YOUR PRODUCT LOG OUT Cart 0 item(s)

Maxixx
Los Angles, Chandigarh

SUPPLIER BUYER 21 FAVORITE ITEMS 147 PUBLISHED ITEMS

MY PRODUCTS

ACTIVE ITEMS PAUSED ITEMS ADD A PRODUCT

Items 1 to 10 of 146 total Search

Name	Sold	Available	Price	Actions
Sound Video Baby Monitor with Night Vision	0	1	\$ 75.00	
Wireless WIFI IP Surveillance Camera	0	15	\$ 70.00	
VTech DM111-2 Safe & Sound Digital Audio Baby Monitor	0	10	\$ 70.00	
Infant Optics DXR-5 Portable Video Baby Monitor	0	10	\$ 105.00	
BrightVIEW HD Baby Video Monitoring System	0	10	\$ 325.00	
Helicopter *Colors Vary	0	15	\$ 17.00	
Electric RC Remote Control Construction Tractor with Lights & Sounds	0	5	\$ 20.00	
Humanoid Toy Robot with Remote Control	0	10	\$ 75.00	
Dump Truck Remote Control Car	0	10	\$ 15.00	

1 2 3 4 5 6 7 8 9 10 11 ...

On clicking of edit icon, Supplier can edit the details of any product.

On clicking of pause icon, Supplier can disable a products and paused product will be displayed under **PAUSED ITEMS** tab.

On clicking of delete icon, supplier can delete any existing product.

On clicking of **ADD A PRODUCT** button, supplier can add more products. Please find below the steps to add a product.

Add a product - Step1:

On step1, Supplier has to fill up the following info about a product:

- Product Title
- Selling Price
- Quantity
- Brand/Manufacturer
- Product Category
- Model
- SKU
- Product Condition
- Photos
- Product Description
- Tags
- Shipping Info/Charges

Please see the screenshot below:

DASHBOARD

Account Information

Messages

My Credits

Share and Earn

Reward Points

Sales

My Products

Options/Variants

Cancellation Requests

Return Requests

Favorites

Change Password

Change Email

Bulk Import/Export

PRODUCTS SETUP ⓘ

BACK TO MY PRODUCTS

General

Data

SEO

Attribute

Options

Discount

Special

Product Title *

URL Keywords *

Selling Price [\$] *

Quantity *

Minimum Quantity *

Brand/Manufacturer

Product Category

Model *

Photo(s)

Product Description

Tags

Product Title *

URL Keywords *

URL Keywords entered above becomes part of the URL, Do not use spaces, instead replace spaces with hyphen (-).

Selling Price [\$] *

Quantity *

1

Minimum Quantity *

1

Force a minimum ordered quantity.

Brand/Manufacturer

Request for new brand

Product Category

Model *

Stock Keeping Unit

Photo(s)

Choose Files No file chosen

Please keep image dimensions greater than 500 x 500. You can upload multiple photos from here.

A A+ A- B I U S T A A

E E E H

Ω -

Youtu

< >

html

Add Your Own Tag

Shipping Info/Charges

Shipping Country

Free Shipping

Ships To

Shipping Company

Processing Time

Cost [\$]

Each Additional Item [\$]

+ Save Changes

While adding a product, Supplier can also set an image as a main image for product details page. Please find the screenshot below:




After marking an image as main image, it will display in front of all images. Please find the screenshot below:



Supplier needs to fill up the following shipping Information:

- Shipping Country – Country name from supplier shipping the product
- Free Shipping – Check this option if there is no shipping cost
- Ships to – Select country to which supplier can ship the product.




On clicking  icon, supplier can add a shipping country for a product.

Supplier need to fill up the following info about the shipping:

- **Ships To** – Name of country where supplier can ship the product.

Shipping Country




Free Shipping
☐
Shipping Prices will not be considered for any location for ship free products.

Ships To	Shipping Company	Processing Time	Cost [\$]	Each Additional Item [\$]	
<input type="text" value="unit"/>	<input type="text" value="Company"/>	<input type="text" value="Processing Time"/>	<input type="text" value="Cost"/>	<input type="text" value="Each Additional Item"/>	
<div> -- Everywhere Else -- Tanzania, United Republic of United Arab Emirates United Kingdom United States United States Minor Outlying Islands </div>					
					

- **Shipping Company** – Name of the shipping company which is delivering the product to buyer.

Shipping Country

Free Shipping
☐
Shipping Prices will not be considered for any location for ship free products.

Ships To	Shipping Company	Processing Time	Cost [\$]	Each Additional Item [\$]	
<input type="text" value="United Kingdom"/>	<input type="text" value="Company"/>	<input type="text" value="Processing Time"/>	<input type="text" value="Cost"/>	<input type="text" value="Each Additional Item"/>	
<div> DHL Fedex Redex </div>					
					

- **Processing Time** – Number of days within which a product will be delivered to a buyer.

General

Data

Links

Attribute

Option

Shipping

Discount

Special

Shipping Country

Free Shipping

Shipping Prices will not be considered for any location for ship free products.

Ships To	Shipping Company	Processing Time	Cost [\$]	Each Additional Item [\$]	
United Kingdom	Fedex	Processing Time	Cost	Each Additional Item	-
		<div>1 to 3 Business Days</div> <div>3 to 5 Business Days</div> <div>4 to 10 Weeks</div> <div>4 to 6 Business Days</div> <div>5 to 7 Business Days</div> <div>6 to 8 Business Days</div>			+

Save Changes

- Cost – Cost of shipping a product
- Each Additional Item – Shipping cost for each additional item.

Note: Only admin will be able to add list of **Countries, Shipping Companies** and **Processing Time** for shipping.

Add a product - Step2:

On Step 2, Supplier has to fill up the following information about a product:

- Subtract Stock
- Track Inventory - If you want to track the inventory of the product.
- Alert Stock Level – Supplier can set an alert for stock level such that if alert stock level set to 5 then supplier will receive notification when stock level of a product reaches to 5 qty.
- YouTube Video – Define you tube link of a product
- Date Available
- Dimensions (L X W X H)
- Length Class
- Weight (Grams/Pound/Ounce)
- Status
- Display Order
- Product Filters
- Product Addons

Please find the screenshot below regarding the step2:

DASHBOARD

Account Information

Messages

My Credits

Share and Earn

Reward Points

Sales

My Products

Shop

Options/Variants

Cancellation Requests

Return Requests

Favorites

Change Password

Change Email

Bulk Import/Export

PRODUCTS SETUP ⓘ

« BACK TO MY PRODUCTS

General

Data

SEO

Attribute

Options

Discount

Special

Subtract Stock

Yes

Track Inventory

Do not track

Alert Stock Level

Note: You will receive email notification when product stock qty is below or equal to threshold level and inventory tracking is enabled.

Youtube Video

Please enter the youtube video URL here.

Date Available

2016-08-29

Dimensions (L x W x H)

Length

Width

Height

Dimensions

Length Class

Centimeter

Weight

Weight

Weight Class

Kilogram

Status

Yes

Display Order

1

Product Filters

Product Addons

Maximum 5 add-ons can be selected for a particular product.

Save Changes

Add a product - Step3:

DASHBOARD

Account Information

Messages

My Credits

Share and Earn

Reward Points

Sales

My Products

PRODUCTS SETUP ⓘ

«« BACK TO MY PRODUCTS

General

Data

SEO

Attribute

Options

Discount

Special

Meta Tag Title *

Meta Tag Description

Meta Tag Keywords

Save Changes

On step 3, Supplier needs to add the following information:

- Meta Tag Title
- Meta Tag Description
- Meta Tag Keywords

Add a product - Step4:

On step 4, Suppliers need to add attributes for a product. Please find the screenshot below:

As per the above screenshot, there are following attributes available in an auto suggest list:

- Fabric
- Keyboard
- Length
- Material
- Package Contents
- Pointer Device
- Power Supply
- Type
- Wash Care
- Color

These attributes will display on the product details page below the **Shipping & Policies** tab. Please find the screenshot below for reference:

SHIPPING & POLICIES		+
SPECIFICATIONS		-
GENERAL FEATURES		
Fabric	Metal	
Package Contents	3(Tie cufflink & pocket square)	
Type	Tie Cufflink Combos	
Wash Care	Wipe with a dry, clean cloth when needed	

Note: Only admin can new **Attributes** and **Attribute groups** from admin area. A vendor can select an attribute from the auto suggest list of attributes.

General Feature is Attribute Group.

Fabric, Package Contents, Type and Wash care are attributes

Add a product - Step5:

On step 5 Suppliers need to fill up the following options for a product:

PRODUCTS SETUP « BACK TO MY PRODUCTS

General Data Links Attribute **Option** Shipping Discount Special

a

- Choose
- Accessories
- Choose Your Accessories
- waist
- Input
- Additional Information
- Display Name
- Date
- Cookery Class
- Event Date
- Event Date & Time
- File
- Your Attachment

Save Changes

As per the above screenshot there are following **Options** are available like: Color, Length, Size, Additional Information etc. After select an option, it will add a row for select option values available in the system. Please find the screenshot below:

PRODUCTS SETUP « BACK TO MY PRODUCTS

General Data SEO Attribute **Options** Discount Special

Step 1: Search Option Groups Color-D ⊗

Step 2: Select options from below




c

Create new option/variant

Option Value	Quantity	Subtract	Price	Weight	
Black	Quantity	Yes	+	+	-
			Price	Weight	

Click + to add more options +

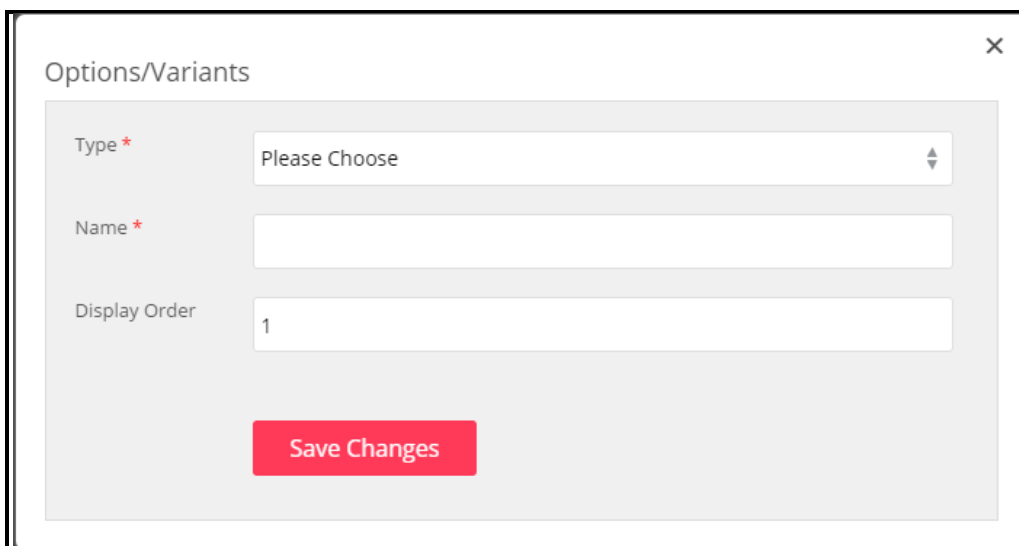
Save Changes

On clicking of  icon it will add more sub-options under an option. As per the above screenshot, on clicking of  icon, supplier can add more colors under **Color** option. On clicking of  icon it will delete a particular option color added for a product.

On clicking of  icon, Supplier can delete an option for product. Please find the screenshot below:

OR

Supplier can create a new option by clicking on Create new option/variant.



Supplier needs to add the following details for creating a new option:

- Type
- Name
- Display Order

When supplier clicks on save changes, new option/variant will be added as per the details.

Add a product –Step6:

In step 6, Supplier needs to fill up the following info to add quantity discount for a product:

- Quantity
- Priority
- Price (Discounted Price)
- Date Start
- Date End

Please find the screenshot below:

DASHBOARD

Account Information

Messages

My Credits

Sales

My Publications

Shop

Return Requests

Change Password

PRODUCTS SETUP

BACK TO MY PRODUCTS

GeneralDataLinksAttributeOptionShippingDiscountSpecial

Quantity	Priority	Price [\$]	Date Start	Date End
Quantity	Priority	Discounted Price	Date Start	Date End
<div>+</div>				
<div>Save Changes</div>				

On clicking of

+

 button, it will display the fields for adding a special discount for a product. Please find the screenshot below:

Quantity	Priority	Price [\$]	Date Start	Date End
10	0	100	2015-09-01	2015-09-30
<div>Save Changes</div>				

September- 2015-

Sun	Mon	Tue	Wed	Thu	Fri	Sat
30	31	1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	1	2	3

On clicking

-

 icon it will delete the particular discount associated with that product.

Add a product – Step7:

PRODUCTS SETUP « BACK TO MY PRODUCTS

General Data Links Attribute Option Shipping Discount **Special**

Priority Price [\$] Date Start Date End

+

Save Changes

My Publications

Shop

Return Requests

Change Password

Under the special tab, supplier needs to add the following information about the special discount:

- Priority
- Price
- Date Start
- Date End

On clicking of + button, it will show the fields for adding a **special discount** for a product. Please find the screenshot below:

General Data Links Attribute Option Shipping Discount **Special**


Priority Price [\$] Date Start Date End

0 100 2015-09-01 Date End -

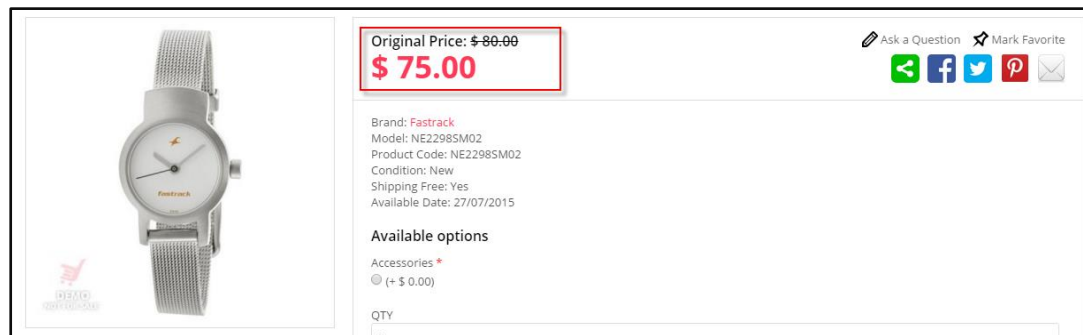
Save Changes

September- 2015

Sun	Mon	Tue	Wed	Thu	Fri	Sat
30	31	1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	1	2	3

On clicking of  icon it will delete the particular **Special** discount associated with that product.

Please find below the screenshot regarding the product details page:



11. Shop

There are three sections on the Shop page which are as follows:

- Shop Information
- Shop Policies
- Shop SEO Information – Optional

Shop Information – Please find the screenshot below:

DASHBOARD
 Account Information
 Messages
 My Credits
 Share and Earn
 Reward Points
 Sales
 My Products
 Shop
 Cancellation Requests
 Return Requests
 Favorites
 Change Password
 Change Email
 Bulk Import/Export

SHOP INFORMATION

Basic Information

Shop Name *

URL Keywords *

URL Keywords entered above becomes part of the URL. Do not use spaces, instead replace spaces with hyphen (-).

Description

Shop Logo

Choose File
No file chosen

Upload a .jpg, .gif or .png. This will be displayed in 100 x 55 on your store.

Remove

Shop Banner

Choose File
No file chosen

Upload a .jpg, .gif or .png. This will be displayed in 760 x 100 on your store.

Shop Address

Please provide address and contact person information of your shop.

Contact Person Name *

Phone *

Address Line 1 *

Address Line 2

City *

Postcode *

Country *

State *

On the Shop information page, supplier needs to fill up the following details:

- **Shop Name**

Shop name uses alphanumeric character in order to define the shop name.

- **Shop Title**

Shop title will display on the Shop page.

- **Description**

Supplier needs to add brief description about the shop and it will display on the shop page of vendor.

- **Shop Logo and banner**

Supplier can upload shop logo and banner. Both will display on the shop page in front end.

- **Display Status**

Supplier can select display status of his shop (On or Off). On selecting OFF, shop will not display in front end.

By default the shop status is on.

Shop Address

- **Contact Person Name**

Supplier need to add contact person name which will show on frontend.

- **Phone Number**

Supplier need to add contact number.

- **Address**

Supplier need to add the address of shop.

- **City**

City where the shop exists.

- **Postcode**

Postcode where the shop exists

- **Country**

Country where the shop exists

- **State**

State where the shop exists

Note: All the above information displays on the shop page. Supplier has to fill up the shop details before adding a product on the website.

Shop Policies (Optional) & SEO – Please find the screenshot below

Shop Policies [Optional]

Payment Policy

We accept PayPal.

You may use a credit card on PayPal without creating a PayPal account. Click the "Check out with PayPal" button. You'll be taken to a secure page on PayPal. Look for a link below the log-in form reading "Don't have a PayPal account?" You'll then be prompted to fill in your billing and credit card information.

Payment methods, terms, deadlines, taxes, cancellation policy, etc.

Delivery Policy

All Items shipped via International registered air mail within 1-3 work days (according to the Israeli calender). Once the item is shipped an email with a tracking number will be sent to you to enable you track the package status.

Express shipping is available - you may contact us for specific information. Any additional costs that may be charged due to the customer's local duty or tax laws will be payed by the customer. We are

Delivery methods, upgrades, deadlines, insurance, confirmation, international customs, etc.

Refund Policy

We do not offer refunds - Exchange only.

Please mark all returns for exchange as "Returned Goods" on the customs form and send items back via REGULAR post, otherwise there is a C.O.D. charge that will be charged to the customer. The customer is responsible for shipping fees and customs costs if any. Once the order is received at our end, we will send you the exchange item.

Terms, eligible items, damages, losses, etc.

Additional Information

This is Additional Information

Seller Information

This is Seller Information

Some countries require seller information such as your name, physical address, contact email address and, where applicable, tax identification number.

Shop SEO Information [Optional]

Meta Tag Title

Meta Tag Keywords

Meta Tag Description

Payment Information

Paypal account email *

yokart-secondary3@dummyid.com

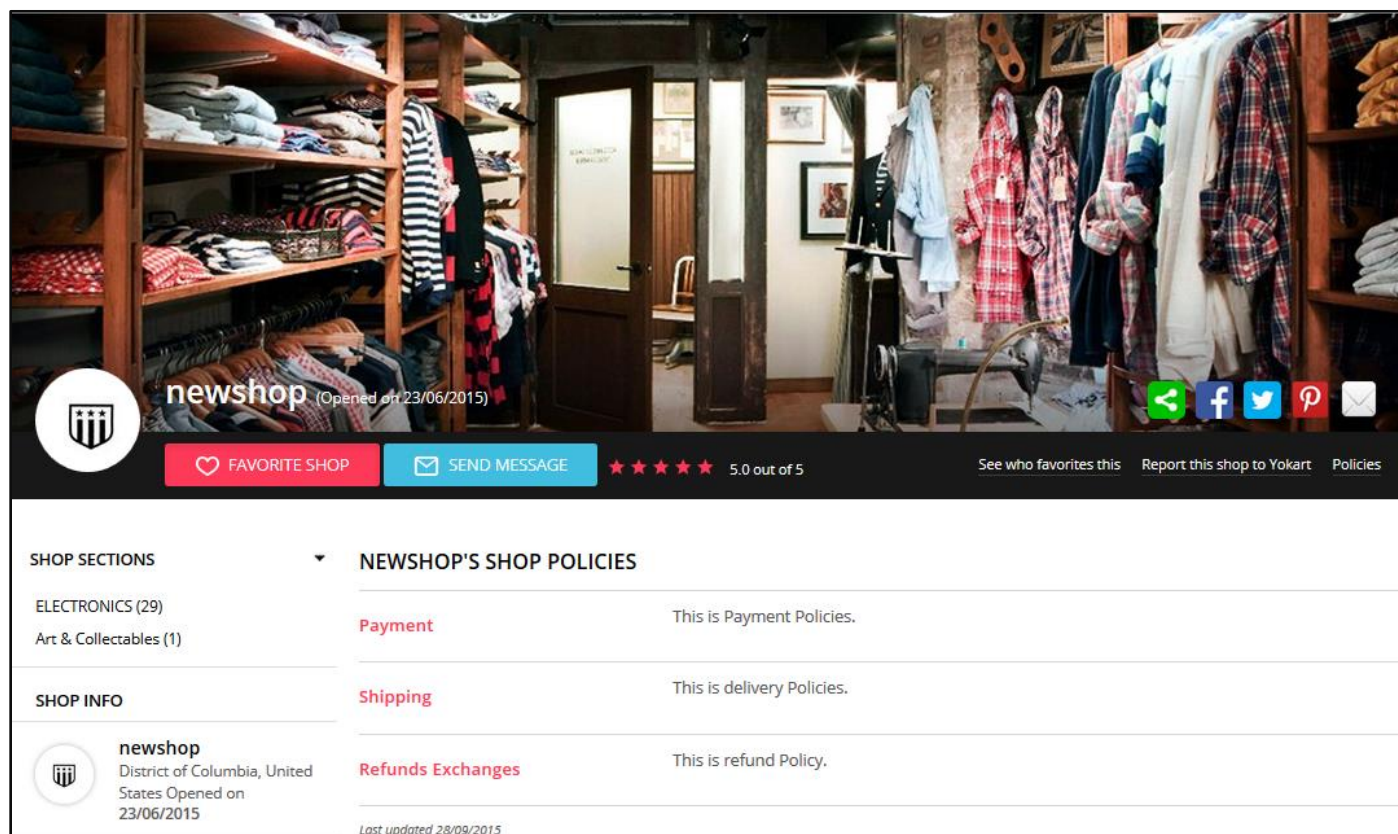
Please enter your paypal account address where you wish to receive payments.

Save Changes

In this section, supplier can fill up the following information about his/her shop:

- Payment Policy
- Delivery Policy
- Refund Policy
- Additional Information
- Seller Information

Shop policies will display on the shop page. Please find the screenshot below:



Shop SEO Information (Optional)

In this section, supplier can fill up the following SEO information about his shop:

- SEO Keywords
- Meta tag Title
- Meta Tag Keywords
- Meta Tag Description

12. Options/Variants

On this page, supplier can view the option list and add new option. Please see the screenshot below

DASHBOARD

Account Information

Messages

My Credits

Share and Earn

Reward Points

Sales

My Products

OPTIONS/VARIANTS

OPTIONS LIST

ADD OPTION

Name	Type	Action
Color	Checkbox	

On click of edit icon, Supplier can edit their added option details and display order.

On click of Add option, supplier can add new option/variant. Please see the screenshot below.

OPTIONS/VARIANTS

OPTIONS LIST

ADD OPTION

Type *

Please Choose

Name *

Display Order

1






Save Changes

14. Return Requests

On the **Return Requests** page, supplier can view the list of **Return/Exchange** requests received from Buyers. Supplier can view following information about a **return request**:

- Request id – Auto generated by system
- Date – Date of submitting a request
- Inv Number – Order id or suborder id
- Product Name – Name of the product
- Return Qty – Quantity of product
- Status – Status of request like: Pending, Withdrawn, Refunded etc.

Please find the screenshot below:

RETURN REQUESTS							
<div> ALL SENT RECEIVED </div>							
MY RETURN REQUESTS							
#	Date	Inv Number	Products	Return Qty	Status	Action	
R00005	15/10/2015	151009-0000597-S0001	Sony PlayStation 4 Camera	1	Pending		
R00004	14/10/2015	150912-0000434-S0001	I Phone 6	1	Withdrawn		
R00003	13/10/2015	151011-0000603-S0001	Mi Pad Tablet (WiFi), White	1	Refunded		
R00002	08/10/2015	151008-0000592-S0001	Sony Xperia™	1	Pending		
R00001	07/10/2015	151006-0000584-S0001	Lenovo Laptop	2	Refunded		

On clicking of an order id, Supplier will be redirected to the request details page. On this page supplier can view following information about an order:

- Order Date
- Order ID
- Status
- Order Total Amount
- Tax Amount

- Billing Details
- Shipping Details

Please find the screenshot below:

VIEW SALE ORDER


MY SALES
PRINT ORDER

Date 09/10/2015	Invoice Id 151009-0000597-S0001	Status Return Requested
Cart Total \$ 400.00	Delivery +\$ 0.00	VAT +\$ 20.00
Order Total \$ 420.00		

#	PRODUCT NAME	SHIPPING	LISTED PRICE	BUYING PRICE	QTY	SHIPPING	TOTAL
1	Sony PlayStation 4 Camera Combination Selected (+\$ 0.00 / \$ 0.00) - Accessories: Code: HJU56	1 to 3 Business Days	\$ 400.00	\$ 400.00	1	\$ 0.00	\$ 400.00

BILLING DETAILS	SHIPPING DETAILS
Johny Depp Street 5 California, California - 987654 United States T: 98888888888	Johny Depp Street 5 California, California - 987654 United States T: 98888888888

DATE ADDED	CUSTOMER NOTIFIED	STATUS	COMMENTS
09/10/2015	Y	Payment Confirmed	
15/10/2015	Y	Delivered	
15/10/2015	Y	Return Requested	Buyer raised return request.

On clicking  icon, Supplier will be redirected to the conversation page. On this page supplier can send a message to Buyer regarding his request. Please find the screenshot below:

VIEW RETURN REQUEST

[BACK TO RETURN REQUESTS](#)

VENDOR RETURN ADDRESS

EStore
CHD,
Los Angeles, - 90001

Phone : 9000100001

[ESCALATE TO YOKART](#)
[WITHDRAW REQUEST](#)
[APPROVE REFUND](#)

#	Product	Qty	Request Type
R00005	Sony PlayStation 4 Camera	1	Replace Item
Reason	Date	Status	Amount
Wrong Product	15/10/2015	Pending	\$ 400.00 (+ Tax: \$ 20.00)



maxixx
size is large

15/10/2015



maxixx says

Attachment

[Choose file](#) No file chosen

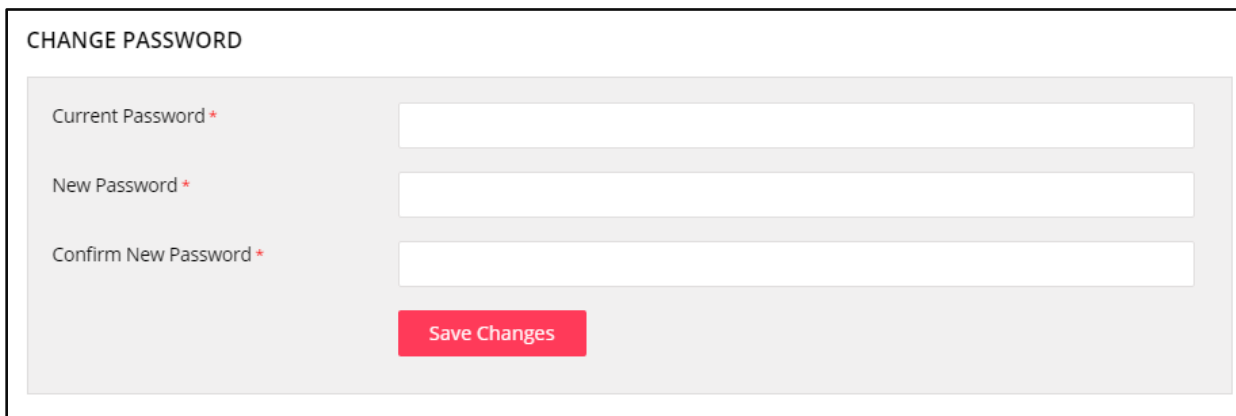
[Send](#)

On clicking **Approve Refund** button, amount will be refunded to buyer.

Note: If Vendor wants to escalate this dispute to YoKart then he/she can do the same on clicking **Escalate to YoKart** button

15. Change Password

On this page supplier can change password for his/her account. Please find the screenshot below:



CHANGE PASSWORD

Current Password *

New Password *

Confirm New Password *

Save Changes

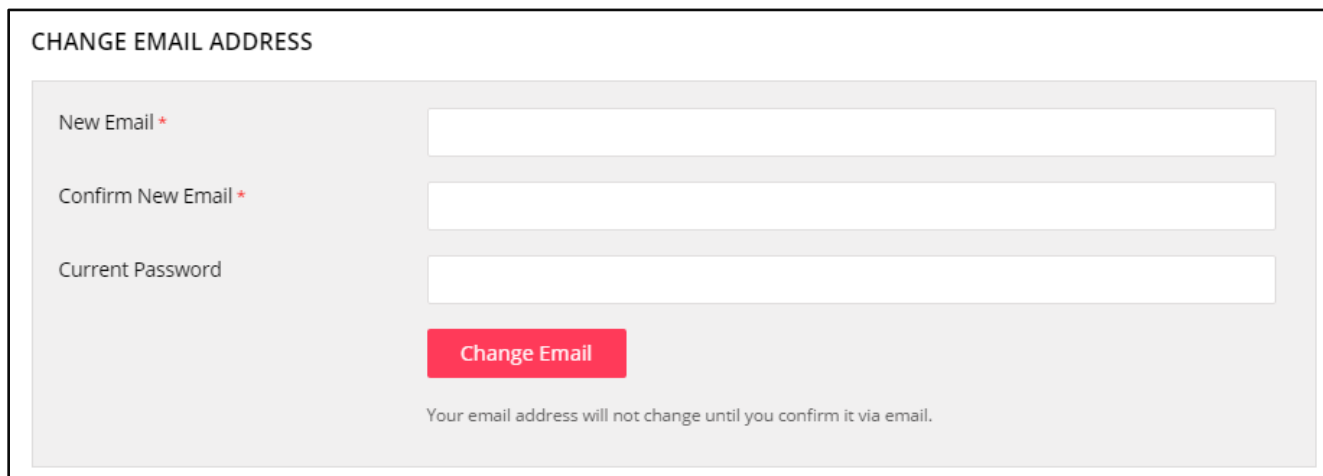
Supplier has to fill up the following fields to change his/her password:

- Current Password
- New Password
- Confirm New Password

Fields with asterisk (*) sign are mandatory fields

16. Change Email

On this page supplier can change email for this account. Please find the screenshot below:



CHANGE EMAIL ADDRESS

New Email *

Confirm New Email *

Current Password

Change Email

Your email address will not change until you confirm it via email.

Supplier has to fill up the following fields to change his/her email:

- New Email
- Confirm Email

Fields with asterisk (*) sign are mandatory fields.

17. Import/Export

In this section Seller can easily Import/Export products. Select can select the Export/Import link in left menu panel. Please find the screenshot below:

yolkart MULTI VENDOR SYSTEM

VIEW YOUR SHOP LIST YOUR PRODUCT LOG OUT Cart 1 item(s)

Maxixx
Los Angeles, Balkh

SUPPLIER BUYER 2 PUBLISHED ITEMS 0 FAVORITE ITEMS

YOUR PRODUCT SALES

₹ 0.00 TOTAL SALES ₹ 0.00 ACCOUNT BALANCE 0 TOTAL ORDERS 0 TOTAL SOLD QTY

Personal Information Bank Information Return Address EDIT INFORMATION ▶

Username: maxixx (Cannot be changed) Email: maxixx@dummyid.com

Name: Maxixx Phone: 987654321

Location: Los Angeles, Balkh Member Since: Jun 23, 2015

Sales Graph - Last 12 Months

0 0 0 0 0 0 0 0 0 0 0 0

Apr-2016 Mar-2016 Feb-2016 Jan-2016 Dec-2015 Nov-2015 Oct-2015 Sep-2015 Aug-2015 Jul-2015 Jun-2015 May-2015

LATEST 5 ORDERS VIEW ALL ▶

Brand: LG Date: Mar 14, 2016 Status: Payment Confirmed ₹ 584.00

WITHDRAW MONEY

ADD PRODUCT IN SHOP

LATEST MESSAGES

You do not have any messages.

Bulk Import/Export

Following are the list of information which is available for export:

- Categories
- Products

- Option definitions
- Attribute definitions
- Filter definitions
- Shipping definitions
- Shipping Companies

- **Categories**

To import/Export categories, seller can select **Category** option. Please find the screenshot below:

The screenshot displays the Yolkart Multi-Vendor System interface. At the top, there is a search bar and navigation links for 'DASHBOARD' and 'LOG OUT'. Below this, a red navigation bar lists various categories: ELECTRONICS, ENTERTAINMENTS, NEW ONE, SPA & BEAUTY, FASHION, and WOMEN'S FASHION. The user profile 'Maxixx' (Los Angeles, Balth) is shown, along with 'SUPPLIER' and 'BUYER' tabs. The 'BULK IMPORT - EXPORT' section is active, with 'EXPORT' selected. A list of export options is provided, with 'Categories (Including category data and filters)' highlighted by a red box and an arrow pointing to it with the text 'Select this option to export categories'. Other options include Products, Option Definitions, Attribute Definitions, Filter Definitions, Shipping Durations, Shipping Companies, Brands, and Products Stock And SKU. Below the list, there is a section for selecting the data range to export, with 'By Id Range' selected. An 'End ID' input field and an 'Export' button are also visible.

• Products

To Export products, seller can select **Products** option. Please find the screenshot below:

The screenshot displays the yo!kart Multi Vendor System interface. At the top, there is a search bar and navigation links for DASHBOARD, LOG OUT, and a cart icon showing 0 items. Below this is a category bar with ELECTRONICS, ENTERTAINMENTS, NEW ONE, SPA & BEAUTY, FASHION, and WOMEN'S FASHION. The user profile for 'Maxixx' (Los Angeles, Balkh) is shown, with tabs for SUPPLIER and BUYER. The main content area is titled 'BULK IMPORT - EXPORT' and has three sub-tabs: EXPORT, IMPORT, and SETTINGS. The 'EXPORT' tab is active, showing a section titled 'Export requested data to a XLSX spreadsheet file.' Below this, it asks 'Select what data you want to export:' and lists several options: Categories (Including category data and filters), Products (Including product data, options, specials, discounts, attributes, filters and shipping rates), Option Definitions, Attribute Definitions, Filter Definitions, Shipping Durations, Shipping Companies, Brands, and Products Stock And SKU. The 'Products' option is selected and highlighted with a red box. A red arrow points to this box with the text 'Select this option to export products'. Below the list, there is a section for 'Please select the data range you want to export: (Optional, leave empty if not needed)' with a radio button for 'By Id Range' and an 'End ID' input field. At the bottom of this section is a red 'Export' button. On the left side of the interface, there is a sidebar with various icons and links: DASHBOARD, Account Information, Messages, My Credits, Share and Earn, Reward Points, Sales, Cancellation Requests, Return Requests, Change Password, Change Email, and Bulk Import/Export.

• Option Definitions

To Export list of options, seller can select **Option Definitions** option. Please find the screenshot below:

The screenshot displays the yo!kart Multi Vendor System interface. At the top, there is a search bar and navigation links for DASHBOARD, LOG OUT, and a shopping cart. Below this is a category bar with ELECTRONICS, ENTERTAINMENTS, NEW ONE, SPA & BEAUTY, FASHION, and WOMEN'S FASHION. The user profile section shows 'Maxixx' from 'Los Angeles, Balkh' with tabs for SUPPLIER and BUYER. The main content area is titled 'BULK IMPORT - EXPORT' and includes tabs for EXPORT, IMPORT, and SETTINGS. Under the EXPORT tab, a message states 'Export requested data to a XLSX spreadsheet file.' Below this, a list of exportable data types is shown, with 'Option Definitions' selected and highlighted by a red box. A red arrow points to this box with the text 'Select this option to export product "options"'. Other options include Categories, Products, Attribute Definitions, Filter Definitions, Shipping Durations, Shipping Companies, Brands, and Products Stock And SKU. An 'Export' button is located at the bottom of the list. On the left sidebar, the 'Bulk Import/Export' link is also highlighted with a red box.

• Attribute Definitions

To Export attributes, seller can select **Attribute Definitions** option. Please find the screenshot below:

The screenshot displays the yo!kart Multi Vendor System interface. At the top, there is a search bar and navigation links for DASHBOARD, LOG OUT, and a shopping cart icon. Below this, a horizontal menu lists various categories: ELECTRONICS, ENTERTAINMENTS, NEW ONE, SPA & BEAUTY, FASHION, and WOMEN'S FASHION. The user profile section shows the name 'Maxixx' and location 'Los Angles, Balkh', with tabs for SUPPLIER and BUYER. On the right, there are counters for PUBLISHED ITEMS and FAVORITE ITEMS.

The left sidebar contains a list of navigation options with icons: DASHBOARD, Account Information, Messages, My Credits, Share and Earn, Reward Points, Sales, Cancellation Requests, Return Requests, Change Password, Change Email, and Bulk Import/Export (highlighted with a red box).

The main content area is titled 'BULK IMPORT - EXPORT' and features three tabs: EXPORT, IMPORT, and SETTINGS. The EXPORT tab is active, showing a message: 'Export requested data to a XLSX spreadsheet file.' Below this, a section titled 'Select what data you want to export:' lists several options with radio buttons:

- Categories (Including category data and filters)
- Products (Including product data, options, specials, discounts, attributes, filters and shipping rates)
- Option Definitions
- Attribute Definitions** (highlighted with a red box and an arrow pointing to it with the text 'Select this option to export attributes')
- Filter Definitions
- Shipping Durations
- Shipping Companies
- Brands
- Products Stock And SKU

 At the bottom of this section is a red 'Export' button.

• Filter Definitions

To Export list of filters, seller can select **Filter Definitions** option. Please find the screenshot below:

The screenshot displays the yo!kart Multi Vendor System interface. At the top, there is a search bar and navigation links for DASHBOARD, LOG OUT, and a cart icon showing 0 items. Below this is a category bar with links for ELECTRONICS, ENTERTAINMENTS, NEW ONE, SPA & BEAUTY, FASHION, and WOMEN'S FASHION. The user profile section shows 'Maxixx' from 'Los Angles, Balkh' with tabs for SUPPLIER and BUYER. On the right, there are counters for PUBLISHED ITEMS (0) and FAVORITE ITEMS (0).

The left sidebar contains a list of navigation options: DASHBOARD, Account Information, Messages, My Credits, Share and Earn, Reward Points, Sales, Cancellation Requests, Return Requests, Change Password, Change Email, and Bulk Import/Export (highlighted with a red box).

The main content area is titled 'BULK IMPORT - EXPORT' and has tabs for EXPORT, IMPORT, and SETTINGS. The EXPORT tab is active, showing a section titled 'Export requested data to a XLSX spreadsheet file.' Below this, it asks 'Select what data you want to export:' and lists several options: Categories, Products, Option Definitions, Attribute Definitions, Filter Definitions (selected and highlighted with a red box), Shipping Durations, Shipping Companies, Brands, and Products Stock And SKU. A red arrow points to the 'Filter Definitions' option with the text 'Select this option to export filters'. At the bottom of the list is an 'Export' button.

• Shipping Durations

To Export list of filters, seller can select **Shipping Duration** option. Please find the screenshot below

The screenshot displays the Yolkart Multi-Vendor System interface. At the top, there is a search bar and navigation links for 'DASHBOARD' and 'LOG OUT'. Below this is a category menu with options like 'ELECTRONICS', 'ENTERTAINMENTS', 'NEW ONE', 'SPA & BEAUTY', 'FASHION', and 'WOMEN'S FASHION'. The user profile 'Maxixx' is shown with a 'SUPPLIER' role. The main content area is titled 'BULK IMPORT - EXPORT' and features tabs for 'EXPORT', 'IMPORT', and 'SETTINGS'. Under the 'EXPORT' tab, a message states 'Export requested data to a XLSX spreadsheet file.' Below this, a list of exportable data types is provided, with 'Shipping Durations' highlighted by a red box and a red arrow pointing to it with the text 'Select this option to export Shipping Durations'. Other options include Categories, Products, Option Definitions, Attribute Definitions, Filter Definitions, Shipping Companies, Brands, and Products Stock And SKU. An 'Export' button is located at the bottom of the list. On the left sidebar, the 'Bulk Import/Export' link is also highlighted with a red box.

• Shipping Companies

To Export products, seller can select **Shipping Companies** option. Please find the screenshot below:

The screenshot displays the yo!kart Multi Vendor System interface. At the top, there is a search bar and navigation links for 'DASHBOARD' and 'LOG OUT'. Below this, a horizontal menu lists various categories: ELECTRONICS, ENTERTAINMENTS, NEW ONE, SPA & BEAUTY, FASHION, and WOMEN'S FASHION. The user profile 'Maxixx' (Los Angles, Balkh) is shown, with tabs for 'SUPPLIER' and 'BUYER'. The 'BULK IMPORT - EXPORT' section is active, with 'EXPORT' selected. A list of export options is provided, including Categories, Products, Option Definitions, Attribute Definitions, Filter Definitions, Shipping Durations, **Shipping Companies** (highlighted with a red box), Brands, and Products Stock And SKU. A red arrow points to the 'Shipping Companies' option with the text 'Select this option to export list of Shipping Companies'. An 'Export' button is at the bottom of the list. On the left sidebar, the 'Bulk Import/Export' link is also highlighted with a red box.

• Brands

To Export list of brands, seller can select **Brands** option. Please find the screenshot below:

The screenshot displays the Yolkart Multi-Vendor System interface. At the top, there is a search bar and navigation links for 'DASHBOARD' and 'LOG OUT'. Below this, a horizontal menu lists various categories: ELECTRONICS, ENTERTAINMENTS, NEW ONE, SPA & BEAUTY, FASHION, and WOMEN'S FASHION. The user profile section shows 'Maxixx' from 'Los Angeles, Balkh' with '0 PUBLISHED ITEMS' and '0 FAVORITE ITEMS'. The main content area is titled 'BULK IMPORT - EXPORT' and includes tabs for 'EXPORT', 'IMPORT', and 'SETTINGS'. Under the 'EXPORT' tab, a message states 'Export requested data to a XLSX spreadsheet file.' Below this, a list of exportable data types is provided, with 'Brands' highlighted by a red box and a red arrow pointing to it with the text 'Select this option to export Brands'. Other options include Categories, Products, Option Definitions, Attribute Definitions, Filter Definitions, Shipping Durations, Shipping Companies, and Products Stock And SKU. An 'Export' button is located at the bottom of the list. On the left sidebar, the 'Bulk Import/Export' option is also highlighted with a red box.

• Products Stock and SKU

To Export products stock and SKU, seller can select **Products Stock and SKU** option. Please find the screenshot below:

The screenshot displays the Yolkart Multi-Vendor System interface. At the top, there is a search bar and navigation links for 'DASHBOARD' and 'LOG OUT'. Below this is a category bar with options like 'ELECTRONICS', 'ENTERTAINMENTS', 'NEW ONE', 'SPA & BEAUTY', 'FASHION', and 'WOMEN'S FASHION'. The user profile 'Maxixx' is shown, along with 'SUPPLIER' and 'BUYER' tabs. The 'BULK IMPORT - EXPORT' section is active, with the 'EXPORT' tab selected. A list of export options is provided, including 'Categories', 'Products', 'Option Definitions', 'Attribute Definitions', 'Filter Definitions', 'Shipping Durations', 'Shipping Companies', 'Brands', and 'Products Stock And SKU'. The 'Products Stock And SKU' option is highlighted with a red box and an arrow pointing to it, with a red text annotation: 'Select this option to export the products stock and SKU'. An 'Export' button is located below the list. On the left sidebar, the 'Bulk Import/Export' option is also highlighted with a red box.

• Import

Following options are available to Import products:

- Yes (Update and/or add data)

On select this option, Admin can update or add products through CSV file.

System will compare the products id with CSV file, existing products will be updated and others products will be added in the system.

yo!kart MULTI VENDOR SYSTEM

Search for item All or

ELECTRONICS **ENTERTAINMENTS** **NEW ONE** **SPA & BEAUTY** **FASHION** **WOMEN'S FASHION**

Maxixx
Los Angeles, Balkh

SUPPLIER **BUYER** **0 PUBLISHED ITEMS** **0 FAVORITE ITEMS**

BULK IMPORT - EXPORT

Import from a XLS, XLSX or ODS spreadsheet file

Spreadsheet can have only products definitions.
Do an Export first to see the exact format of the worksheets!

☒ Yes (Update and/or add data)
☐ No (Delete all old data before Import)

File to be uploaded

No file chosen

Bulk Import/Export

- No (Delete all old data before import)

In this process, firstly system is removing the details of existing product and adding the details mentioned in the CSV file.

yo!kart
MULTI VENDOR SYSTEM

Search for item All or 0 item(s)

ELECTRONICS **ENTERTAINMENTS** **NEW ONE** **SPA & BEAUTY** **FASHION** **WOMEN'S FASHION**

Maxixx
Los Angles, Balkh

SUPPLIER **BUYER** **0 PUBLISHED ITEMS** **0 FAVORITE ITEMS**

BULK IMPORT - EXPORT

EXPORT **IMPORT** **SETTINGS**

Import from a XLS, XLSX or ODS spreadsheet file

Spreadsheet can have only products definitions.
Do an Export first to see the exact format of the worksheets!

☐ Yes (Update and/or add data) **Select this option to upload product and delete old products.**

☒ No (Delete all old data before Import)

File to be uploaded

No file chosen

Select spreadsheet file to upload

Bulk Import/Export

• Settings

On the settings page, seller can select setting to Import/Export information from database. Please find the screenshot below:

The screenshot displays the yo!kart Multi Vendor System interface. At the top, there is a search bar with the text "Search for item", a dropdown menu set to "All", and a magnifying glass icon. To the right are buttons for "DASHBOARD" and "LOG OUT", and a shopping cart icon labeled "Cart 1 item(s)". Below this is a navigation bar with categories: ELECTRONICS, ENTERTAINMENTS, NEW ONE, SPA & BEAUTY, FASHION, and WOMEN'S FASHION. The user profile section shows "Maxixx" from "Los Angeles, Balkh" with roles "SUPPLIER" and "BUYER". It also indicates "2 PUBLISHED ITEMS" and "0 FAVORITE ITEMS".

The left sidebar contains various icons and labels: DASHBOARD, Account Information, Messages, My Credits, Share and Earn, Reward Points, Sales, Shop, Cancellation Requests, Return Requests, Change Password, Change Email, and Bulk Import/Export (highlighted in red). The main content area is titled "BULK IMPORT - EXPORT" and has tabs for "EXPORT", "IMPORT", and "SETTINGS" (which is active). Below the tabs is a section titled "Bulk Import Export - Settings" containing a list of checkboxes for various settings:

- ☐ Use brand_id instead of brand name in worksheets 'Products'
- ☐ Use option_id instead of option name in worksheets 'ProductOption' and 'ProductOptionValues'
- ☐ Use option_value_id instead of option_value name in worksheet 'ProductOptionValues'
- ☐ Use attribute_group_id instead of attribute_group name in worksheet 'ProductAttributes'
- ☐ Use attribute_id instead of attribute name in worksheet 'ProductAttributes'
- ☐ Use filter_group_id instead of filter_group name in worksheets 'ProductFilters' and 'CategoryFilters'
- ☐ Use filter_id instead of filter name in worksheets 'ProductFilters' and 'CategoryFilters'
- ☐ Use country_id instead of country name in worksheets 'Products' and 'ProductShippingRates'
- ☐ Use company_id instead of company name in worksheets 'ProductShippingRates'
- ☐ Use duration_id instead of duration name in worksheets 'ProductShippingRates'

At the bottom of the settings list is a red "Update" button.

- Use **collection_id** instead of **collection Name** in worksheets 'categoryCollections'

You can check this to Import/Export collection id instead collection name.

- Use **added_by_id** instead of added by (user name) in worksheets 'Products'

You can check this option to Import/Export id of the user who added this product.

- Use **brand_id** instead of brand name in worksheets 'Products'

You can check this option to Import/Export brand_id in place of brand name.

- Use **shop_id** instead of shop name in worksheets 'Products'

You can check this option to Import/Export shop id instead shop name

- Use **option_id** instead of option name in worksheets 'ProductOption' and 'ProductOptionValues'

You can check this option to Import/Export option id instead option name

- Use **option_value_id** instead of option_value name in worksheet 'ProductOptionValues'

You can check this option if you want to Import/Export option value id instead option value.

- Use **attribute_group_id** instead of attribute_group name in worksheet 'ProductAttributes'

You can check this option to import/export attribute group id instead group name.

- Use **attribute_id** instead of attribute name in worksheet 'ProductAttributes'

You can check this option to import/export attribute_id instead attribute_name

- Use **filter_group_id** instead of filter_group_name in worksheets 'ProductFilters' and 'CategoryFilters'

You can check this option to import/export filter_group_id instead filter_group_name

- Use **filter_id** instead of filter name in worksheets 'ProductFilters' and 'CategoryFilters'

You can check this option to import/export filter_id instead filter_name

- Use **country_id** instead of country name in worksheets 'Products' and 'ProductShippingRates'

You can check this option to import/export **country_id** instead **country_name**

This settings is for products worksheet and product shipping rates worksheet

- Use **company_id** instead of company name in worksheets 'ProductShippingRates'

You can check this option to import/export company_id instead company_name

- Use **duration_id** instead of duration name in worksheets 'ProductShippingRates'

You can check this option to import/export duration_id instead duration_name

- Use **phpTemp** cache for large Exports (will be slightly slower)

You can check this option to cache the spreadsheet during exporting process.

- Use **phpTemp** cache for large Imports (will be slightly slower)

You can check this option to cache the spreadsheet file during importing process