



SELLER MANUAL

PREPARED BY :
FATBIT TECHNOLOGIES



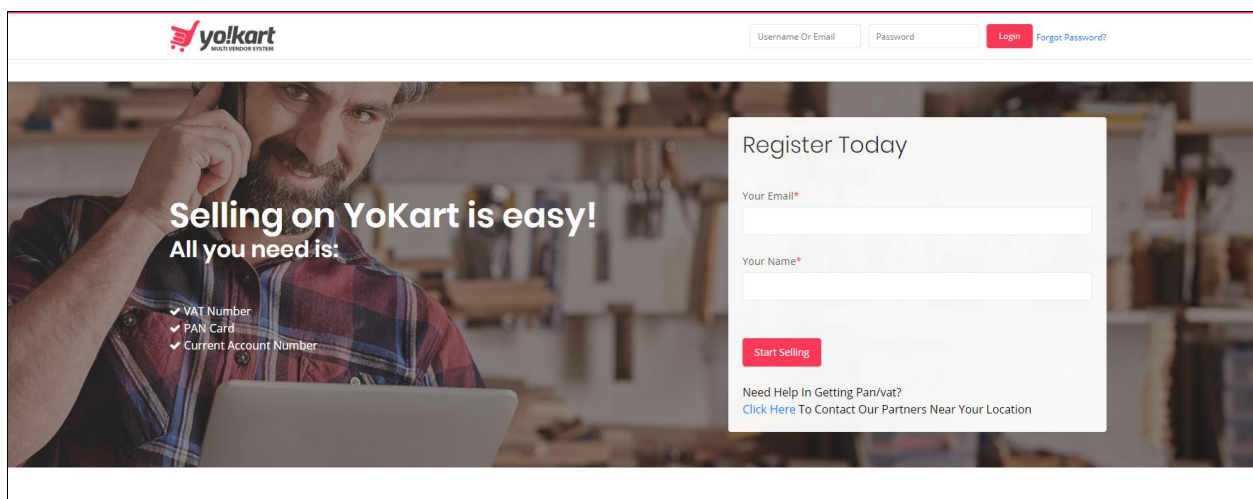
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1. Sign Up

Seller can navigate to the sign up module by clicking on the 'Open a Store' button from the footer navigation links. Sellers can also sign up through the buyer dashboard if they have already registered as a buyer on the platform. This option is only available if admin has enabled 'buyers can see seller tab'.

On the seller sign up page, seller will have to input a unique email address and name of the seller.



1) Details Tab

Seller will navigate to the 'Seller Registration' page where seller needs to input/edit the following fields:

- Name: Seller can edit their name.
- Username: Seller will input unique preferred username.
- Email: Seller can edit their email address.
- Password: Seller will input preferred password.
- Confirm Password: Seller will input the password entered in the previous field.
- Terms & Conditions checkbox: Seller needs to check the checkbox to accept to the portals terms and conditions.
- Newsletter checkbox: Seller needs to check this checkbox if they wish to receive updates and newsletter from the portal.

Upon clicking the 'Register' button, seller will be navigated to the Activation tab. Please refer the screenshot below:

yolkart
MULTIVENDOR SYSTEM

Username Or Email Password Login Forgot Password?

Seller Registration

Details Activation Confirmation

Name * Username *

Dilsheen test

Email *

test@dummyid.com

Password Confirm Password

e.g. User@123

☐ I Agree To The [Terms & Conditions](#)

☐ Sign me up for exclusive newsletter deals, sweepstakes and 24 hour sales only available to subscribers

Submit

2) Activation Tab

Seller will need to enter to following information to complete registration:

- Contact Number: Seller will input preferred contact number.
- Business Name: Seller will input business name.
- Contact Person: Seller will input name of the contact person at the business.

Clicking on the 'save changes' button will navigate the seller to the 'Confirmation' tab.

Note: These fields are controlled by the Admin of the website and you may see different input fields.

yolkart
MULTIVENDOR SYSTEM

Or Email Password Login Forgot Password?

✓ You have been registered successfully. A verification link has been sent to your Email Address. Please verify your email and access my account area.

Seller Registration

Details Activation Confirmation

Contact Number

(XXX) XXX-XXXX

Business Name*

Please fill business name

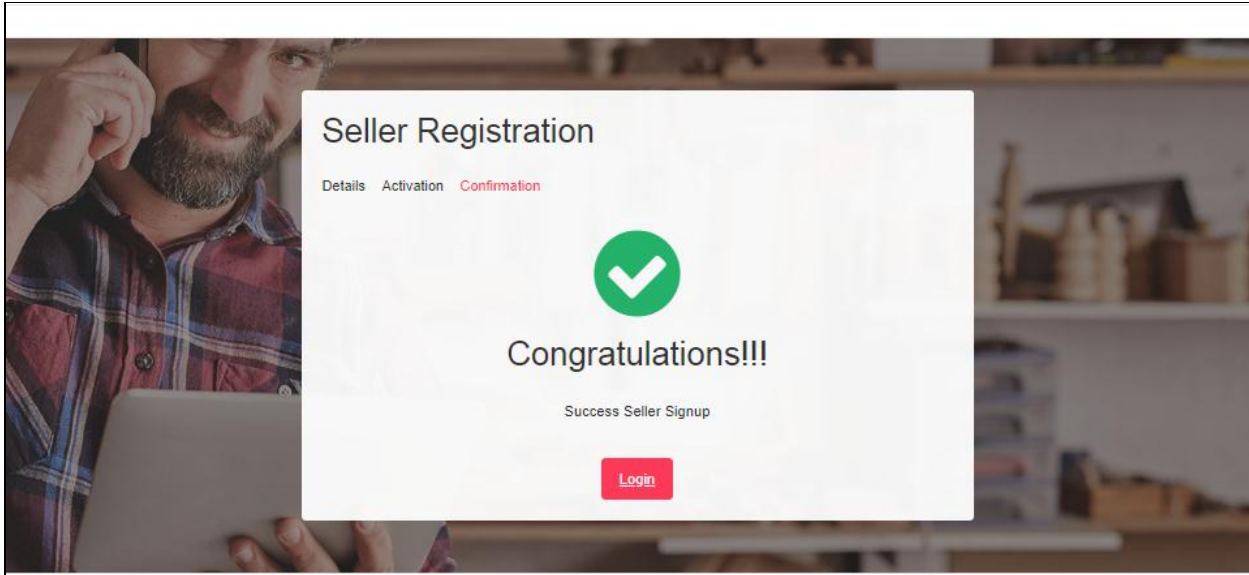
Contact Person

Save Changes

3) Confirmation Tab

The confirmation tab will display a confirmation message of successful registration. Clicking the 'Login' button will navigate the seller to the sign in page.

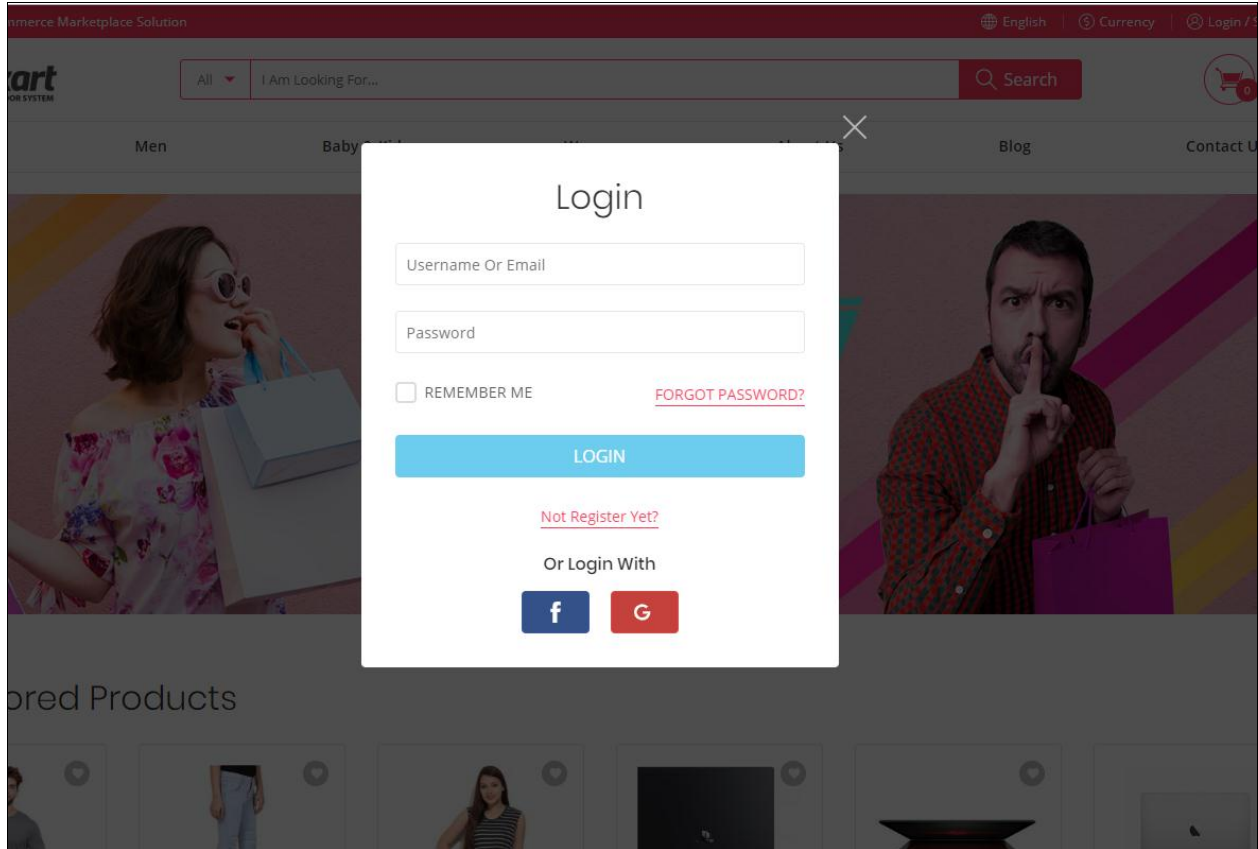
Before Login to the system, seller needs to verify his/her email address. Seller will receive a verification link to the registered email address.



2. Sign In

Seller can navigate to the sign in pop-up from the very top of the homepage by clicking on the 'Sign In' button.

Seller will have to input registered email address or username during the sign up process along with their password.



Clicking on the 'Login' button will verify the entered credentials and redirect the seller to the homepage/dashboard page.

3. Forgot Password

Seller can access the 'Forgot Password' section in case the seller does not remember their password or wants to reset the password.

Clicking on the 'Forgot Password' button from the Sign-In pop up, navigates the seller to the 'Forgot password' page.

Username Or Email

Password

☐ REMEMBER ME [FORGOT PASSWORD?](#)

LOGIN

[Not Register Yet?](#)

Or Login With

Seller will need to enter their registered username or email and complete the Captcha security to click the 'Submit' button.

Forgot Password? [Back To Login](#)

Enter The E-mail Address Associated With Your Account. Click Submit To Have Password Reset Link E-mailed To You.

Email Address

☐ I'm not a robot

Submit

[Back To Login](#) [Click Here](#)

Manage your orders
Easily track orders.
Create returns.

Make Informed
Decisions
Get Relevant alerts and
recommendations

Engage Socially
With wishlists, Reviews,
Ratings

A password reset email is sent by the system to the registered email address. Seller will have to click on the link shared within the email. Seller will be redirected to the 'Reset Password' page.


Seller will need to enter the 'New Password' and 'Confirm New Password' fields before clicking the 'Reset Password' button.

Reset Password


To reset your password enter a new password below

e.g. User@123


Reset Password



Manage your orders
Easily track orders, Create returns.



Make Informed Decisions
Get Relevant alerts and recommendations



Engage Socially
With wishlists, Reviews, Ratings

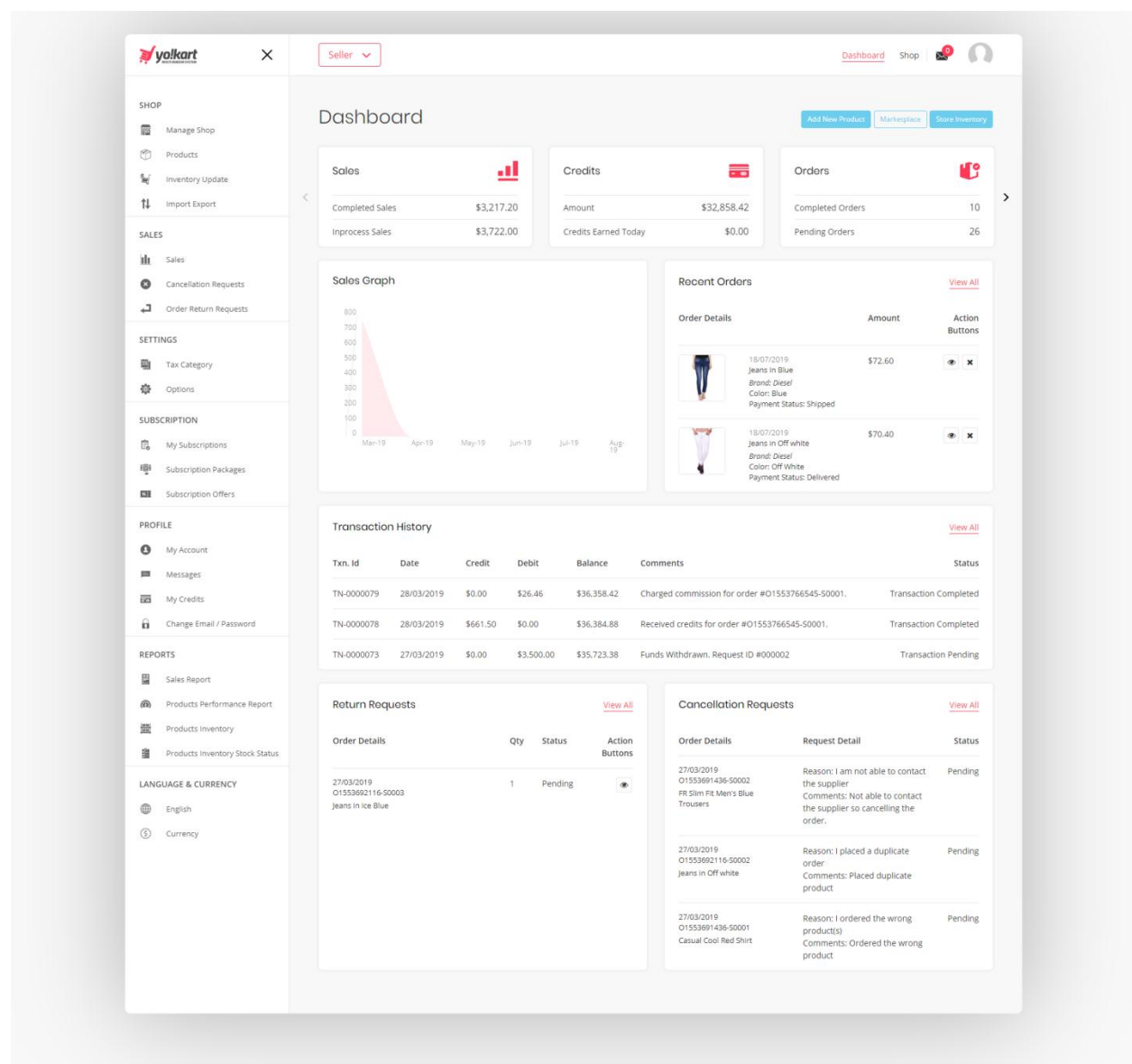
| System will display a success message and seller will be redirected to the 'Sign-In' page.
Seller will need to login with the new password.

4. Dashboard

After successful login, Seller will be navigated to the Dashboard area.

The top navigation contains the following links

- Role Switcher – This button allows the seller to switch between ‘Seller’ & ‘Advertiser’ role.
- Dashboard – Shortcut button to access the Dashboard page.
- Shop – Shortcut button to access the front-end Shop page.
- Message icon – Shortcut button to access the messaging module. This icon will also display unread messages count.
- User icon – Shortcut button to access the ‘My Account’ section and used to logout of the system.





The screenshot displays the Yolkart Seller Dashboard. The interface includes a sidebar with navigation links for SHOP, SALES, SETTINGS, SUBSCRIPTION, PROFILE, REPORTS, and LANGUAGE & CURRENCY. The main content area is titled 'Dashboard' and features several key sections:

- Sales Summary:** Completed Sales (\$3,217.20), Inprocess Sales (\$3,722.00).
- Credits Summary:** Amount (\$32,858.42), Credits Earned Today (\$0.00).
- Orders Summary:** Completed Orders (10), Pending Orders (26).
- Sales Graph:** A line chart showing sales trends from March 2019 to August 2019.
- Recent Orders:** A table listing recent orders with details like date, product, amount, and status.
- Transaction History:** A table showing transaction details including Txn. Id, Date, Credit, Debit, Balance, Comments, and Status.
- Return Requests:** A table listing return requests with details like date, product, quantity, status, and action buttons.
- Cancellation Requests:** A table listing cancellation requests with details like date, product, reason, comments, and status.

- A) Under the top navigation the seller can view statistics for the following:
- Sales – Total sales amount of orders that have reached completed status along with amount for orders that are still In progress.
 - Credits - Total credits which include credits received from completed orders along with any credits earned today.
 - Orders – Total orders that are in completed and pending status.
 - Active subscription – Number of catalog products allowed in the current subscription plan and days remaining under the active subscription plan. Note: This section will only be visible if the subscription module is activated from the Admin end.
 - Refunds – Total orders which are refunded and the total amount refunded
 - Cancellations - Total orders which are refunded and the amount refunded

The above statistics sections link to their respective details page for each.

B) Sales Graph - A sales graph can be viewed on the dashboard which shows half yearly sales trend of seller.

C) Recent Orders - To the right of the sales graph section the seller can also view a list of latest orders (most recent first) placed by customers. This section has necessary action buttons for making updates to the order as well as all orders are linked to the order detail page. The eye icon '' will navigate the seller to the order detail page. While the cross icon '' will navigate the seller to the cancel order page. The 'View All' link will navigate the seller to the 'Sales' tab.

D) Three shortcut links are provided towards the right above the statistics section of the dashboard:

- **Add new product:** This link will redirect the seller to 'Custom Product Setup' page where the seller can create a new product.
- **Marketplace:** This link will redirect the seller to the 'Marketplace Products' page where the seller can view all available products that can be sold.
- **Store Inventory:** This link will redirect the seller to the 'Shop Inventory' page that lists products that have inventory within the seller's store.

E) Transaction History – In this section the seller can view a list of latest transaction details (most recent first) for their wallet. The 'View All' link will navigate the seller to the 'My Credits' tab.

F) Return Requests – In this section the seller can view a list of latest Return Requests (most recent first) for their orders. The 'View All' link will navigate the seller to the 'Return Requests' tab.

G) Cancellation Requests - In this section the seller can view a list of latest Cancellation Requests (most recent first) for their orders. The 'View All' link will navigate the seller to the 'Cancellation Requests' tab.

Manage Shop

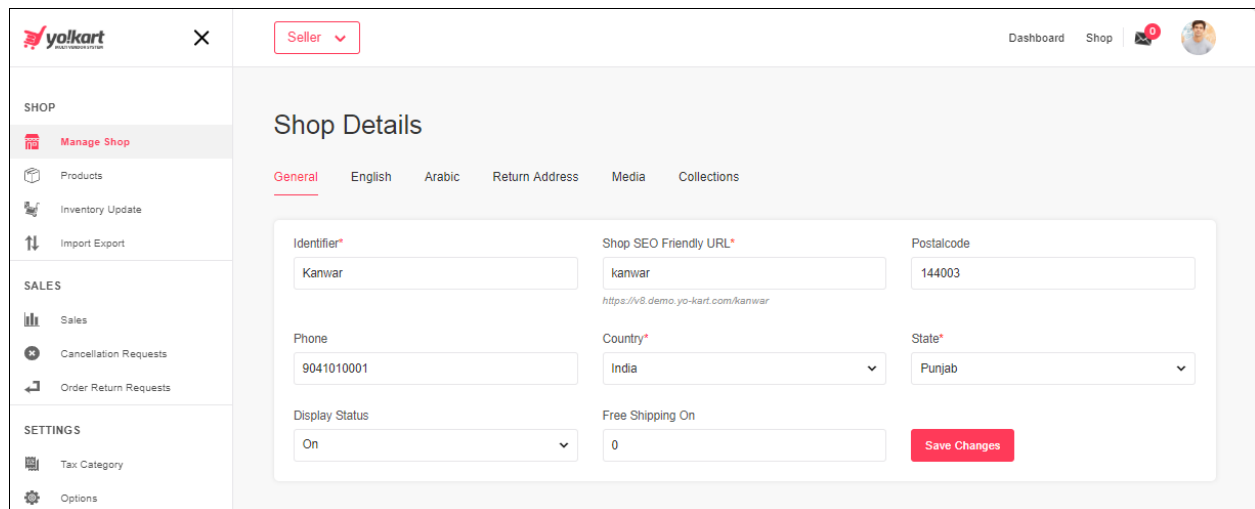
From this Shop Details page, Seller can view and manage the details of their shop. In order to add a product, shop of the seller must be created first. Please refer to the below tabs for information that needs to be filled by the Seller on the Shop Setup page:

1) General Tab

Seller can input relevant shop details that would be displayed to the buyer/customer on the frontend. This section also allows for seller to edit/update key information.

- Identifier: This field requires the seller to input their Shop name.
- Shop SEO Friendly URL: This field helps with editing the shop URL for SEO purposes.
- Postal Code: This field requires the seller to input the postal code for the shop.
- Phone: This field requires the seller to input the Phone number for the shop.
- Country: Seller needs to select the country in which the shop is located.
- State: Seller needs to select the state in which the shop is located.
- Display Status: Seller can turn OFF or ON the display status of the shop at the front end. This functionality should help the seller during initial shop set up or making bulk updates.
- Free Shipping on: Seller can set the amount value of the cart for an order to be eligible for free shipping. Leaving this field blank or entering 0 will not entitle the buyer for any free shipping from this seller.

Note: Sellers can set free shipping on each product while adding product to their stores.



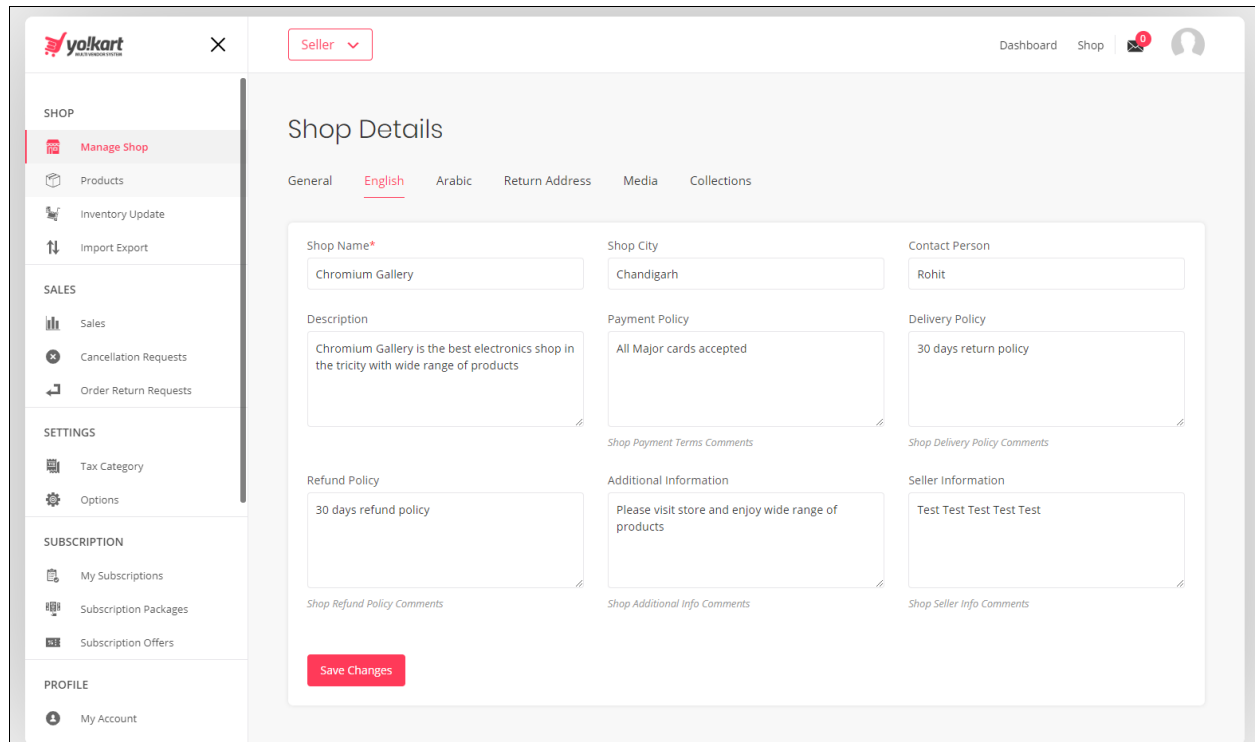
2) Language Tab(s)

Seller needs to enter the following details in the entire languages tab like English, Arabic etc. This detail is displayed on the shop detail page. Seller can edit/manage this information in future from this tab itself.

Fields to be updated

- Shop Name
- Shop City
- Contact Person

- Description
- Payment Policy
- Delivery Policy
- Refund Policy
- Additional Information
- Seller Information



Shop Details

General English Arabic Return Address Media Collections

Shop Name* Chromium Gallery

Shop City Chandigarh

Contact Person Rohit

Description Chromium Gallery is the best electronics shop in the tricity with wide range of products

Payment Policy All Major cards accepted

Delivery Policy 30 days return policy

Refund Policy 30 days refund policy

Additional Information Please visit store and enjoy wide range of products

Seller Information Test Test Test Test Test

Save Changes

3) Return Address Tab

Seller can add a return address from this section. Buyer(s) can use this address for returning order(s) or product(s) to the Seller. Adding the return address for the shop is mandatory. Return address tab will have languages sub-tab.

The screenshot shows the Yolkart Seller Dashboard. The left sidebar contains a menu with categories: SHOP (Manage Shop, Products, Inventory Update, Import Export), SALES (Sales, Cancellation Requests, Order Return Requests), SETTINGS (Tax Category, Options), SUBSCRIPTION (My Subscriptions, Subscription Packages, Subscription Offers), and PROFILE. The main content area is titled 'Shop Details' and has tabs for General, English, Arabic, Return Address (selected), Media, and Collections. The 'Return Address' tab contains a form with fields for Country (India), State (Chandigarh), Postalcode (160055), and Phone (5636353535). A 'Save Changes' button is at the bottom right of the form.

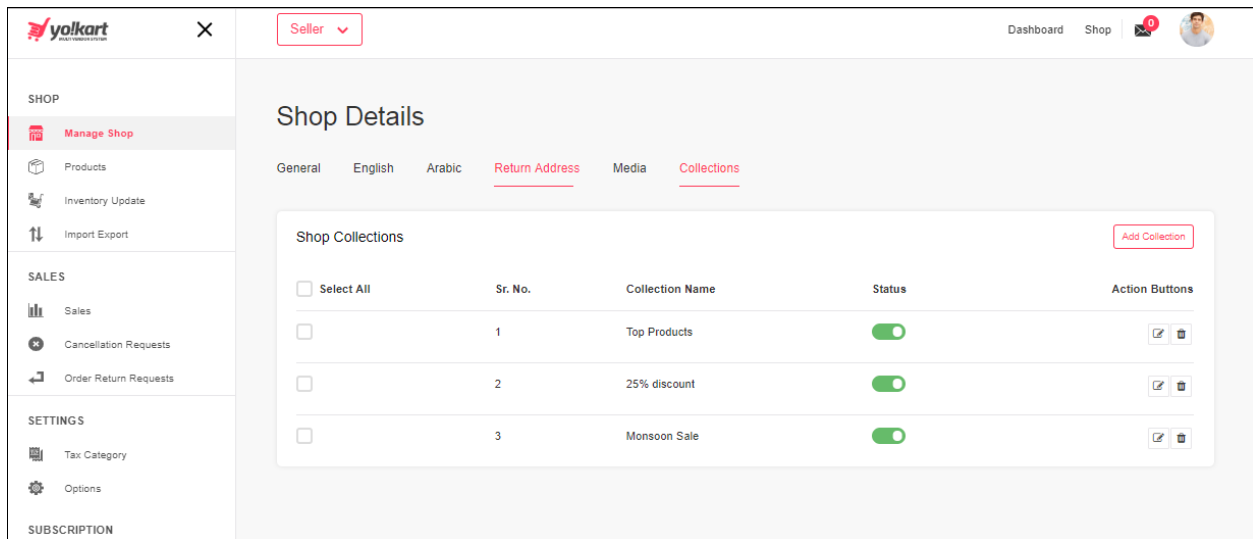
4) Media Tab

This tab allows the seller to upload logo, background image and top banner for the shop. Banner size is defined by the layout chosen in the layout tab and system will display the recommended resolution required for the banner.

The screenshot shows the Yolkart Seller Dashboard with the 'Media' tab selected in the 'Shop Details' section. The 'Media' tab contains two main sections. The left section is for the 'Banner' and includes a dropdown for 'Language' (set to 'All Languages'), a dropdown for 'Display For' (set to 'Desktop'), and an 'Upload Banner' button. The right section is for the 'Logo' and includes a dropdown for 'Language' (set to 'All Languages'), an 'Upload Logo' button, and a preview of the logo for 'AIR SPORT STORE' with an 'All Languages' label and a 'Remove' button. The top of the dashboard shows the 'Seller' dropdown and navigation links for 'Dashboard' and 'Shop'.

5) Collection Tab

Seller can define a collection of products that should be highlighted on the shop. Seller will need to link products to the collection via the link sub-tab. This collection will be displayed on the shop detail page under the collection name defined by the seller.



The screenshot shows the Yolkart Seller Dashboard. The left sidebar contains navigation links for SHOP (Manage Shop, Products, Inventory Update, Import Export), SALES (Sales, Cancellation Requests, Order Return Requests), SETTINGS (Tax Category, Options), and SUBSCRIPTION. The main content area is titled 'Shop Details' and includes tabs for General, English, Arabic, Return Address, Media, and Collections. The 'Collections' tab is active, displaying a table of shop collections.

Shop Collections					Add Collection
<input type="checkbox"/> Select All	Sr. No.	Collection Name	Status	Action Buttons	
<input type="checkbox"/>	1	Top Products	<input checked="" type="checkbox"/>	Edit	Delete
<input type="checkbox"/>	2	25% discount	<input checked="" type="checkbox"/>	Edit	Delete
<input type="checkbox"/>	3	Monsoon Sale	<input checked="" type="checkbox"/>	Edit	Delete

5. View Shop

Seller can use this link to view their shop as a buyer would see it. This would reflect the changes made in the Manage Shop section. Please refer the screenshot below:

Multi-vendor Ecommerce Marketplace Solution

English Currency INR, Rupee

volkart I Am Looking For... Search CART \$453.00

Electronics Men Baby & Kids Women About Us Blog Contact Us

INTRODUCING LOVE FILA
BY MARION BARTOLI

EXPERIENCE NOW

Shop Store Home Shop Top Products Shop Review Shop Policy

16 Item(s) Save Search Sort By Popularity 12 Items

Chromium Gallery
Shop Opened On Jul 20, 2017
3.2 Out Of 5 - 6 Reviews

Shop Search

Filters

Categories

- ☐ Electronics
- ☐ Men
- ☐ Women
- ☐ Baby & Kids

Selling Price (\$)

\$ 23 - \$ 898

Brand

- ☐ Allen Solly
- ☐ Apple
- ☐ Arrow
- ☐ Candle
- ☐ Crayola
- ☐ Diesel
- ☐ Dream Dazzlers
- ☐ Fab India
- ☐ Levi's
- ☐ Nike

Phones
Apple iPhone 7 (Black, 128 GB)
\$590.00 \$609.99 2% Off

Electronics
iPhone 7 Original
\$800.00

Jeans & Bottom wear
Jeans in Black
\$56.00

Men
Casual Cool Red Shirt
\$40.00

Women
Women sari black
\$65.00

Men
Mens sports-tshirt
\$23.00

Men
FR Slim Fit Men's Blue Trousers
\$112.00 \$150.00 25% Off

Clothing
Mens Trousers
\$25.00

Xbox one
Xbox gaming console
\$675.00

Footwears
Casual Smart Shoe
\$90.00

Footwears
Casual Smart Shoes
\$98.00

Baby & Kids
Taxton magnet buckyballs 11-18 years
\$55.00

1 2 >

Shoes Collection
[Explore](#)

Clothing Collection
[Explore](#)

6. Products

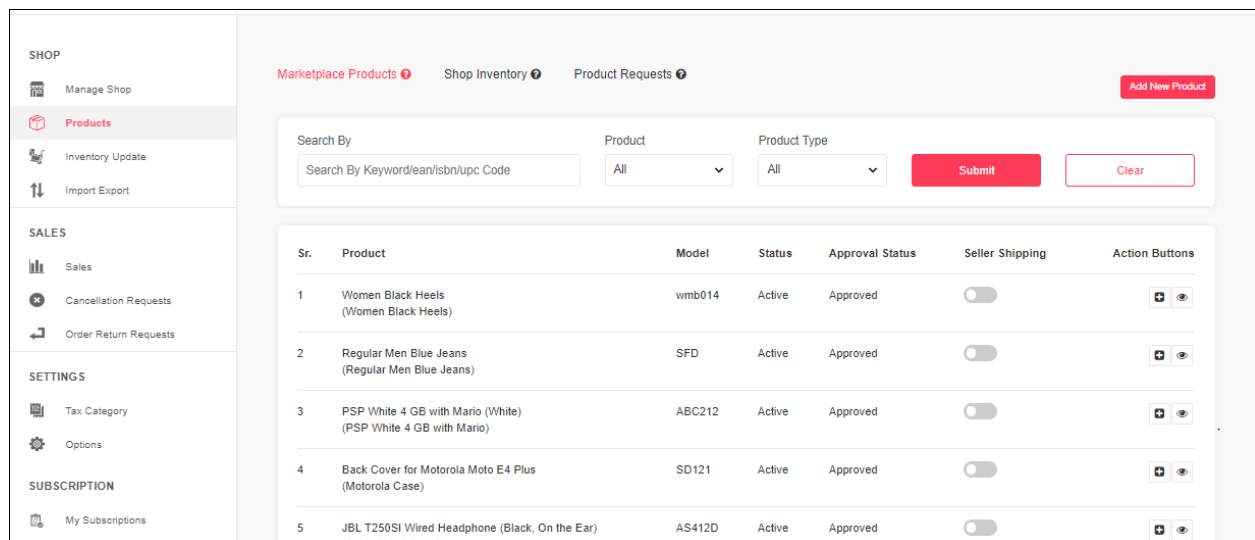
Yo!Kart is a catalog based system, this means that there is a catalog of products that the admin has predefined in the system. A seller can use these predefined products and add them to their shop. Default view for the products tab, which is 'Marketplace Products', displays all the catalog products available in the system along with any seller defined custom products. A seller can create new custom products by clicking on the 'Add New Catalog' button only if the admin of the site has chosen to grant permissions to a seller to add custom products.

The 'add to store' button will allow the seller to select the particular catalog product, add inventory details and display the product within their shop.

6.1. Marketplace Products

Default view of this tab displays products available for the seller to add to his shop. The products list contains products the seller has added himself and products added by the admin. Please note that a seller will not be able to view products of another seller.

Seller can only edit and delete products that are created by the seller themselves. For all products added by the Admin, seller has viewing rights only.



Sr.	Product	Model	Status	Approval Status	Seller Shipping	Action Buttons
1	Women Black Heels (Women Black Heels)	wmb014	Active	Approved	<input type="checkbox"/>	
2	Regular Men Blue Jeans (Regular Men Blue Jeans)	SFD	Active	Approved	<input type="checkbox"/>	
3	PSP White 4 GB with Mario (White) (PSP White 4 GB with Mario)	ABC212	Active	Approved	<input type="checkbox"/>	
4	Back Cover for Motorola Moto E4 Plus (Motorola Case)	SD121	Active	Approved	<input type="checkbox"/>	
5	JBL T250SI Wired Headphone (Black, On the Ear) (Apple Headphone)	AS412D	Active	Approved	<input type="checkbox"/>	

Following Action options can be found for products based on who has added the product-

1. Search Products

Seller can search for a product using keywords/ean/isbn/ups code. Additional search filters can be applied based on Product Type, Marketplace products and Private products.



2. Seller Shipping

Turning on the 'Seller Shipping' toggle will also give access to the 'Edit Shipping' icon. This will let the seller define their shipping rates for the product.

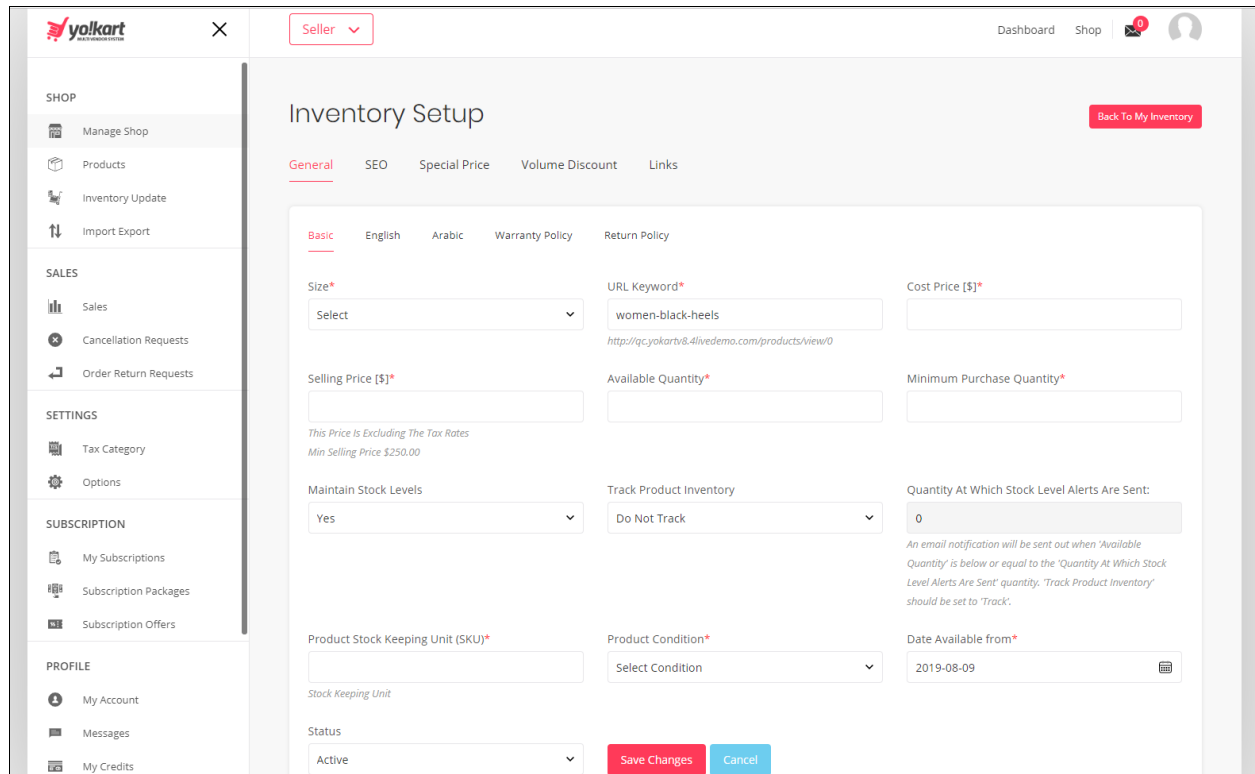
3. Add Inventory



Add to store button navigates the seller to 'Shop inventory>Inventory setup' tab where seller can add/update various product details.

General Tab - Basic

Add to store button will save the new product and navigate the seller to 'My inventory>Inventory setup' tab where seller can add/update various product details.



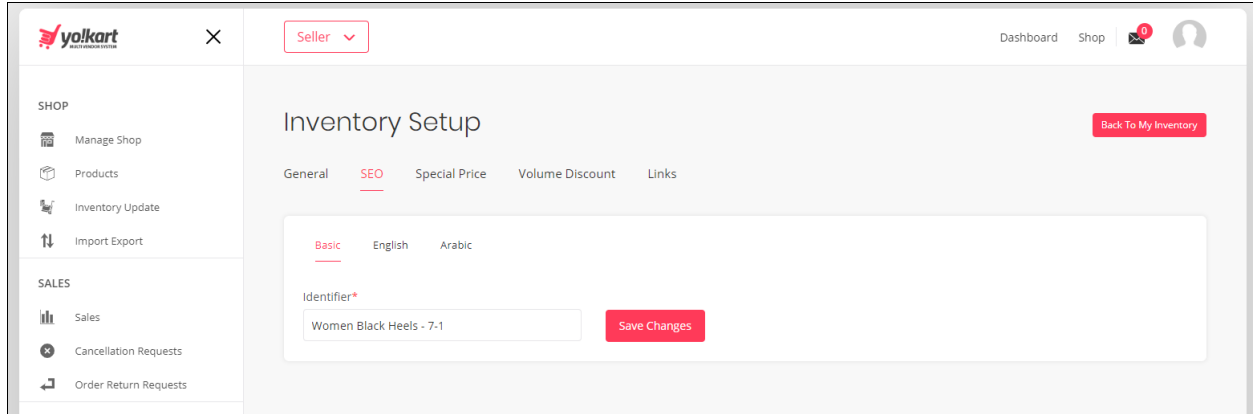
As per the above screenshot, for English & Arabic, sellers need to submit the following details

- Product Display Title
- Any Extra comments for buyer

Under Link warranty policies and Link return policies, a seller can assign predefined policies with the product. Only Admin can create these policies from the admin area.

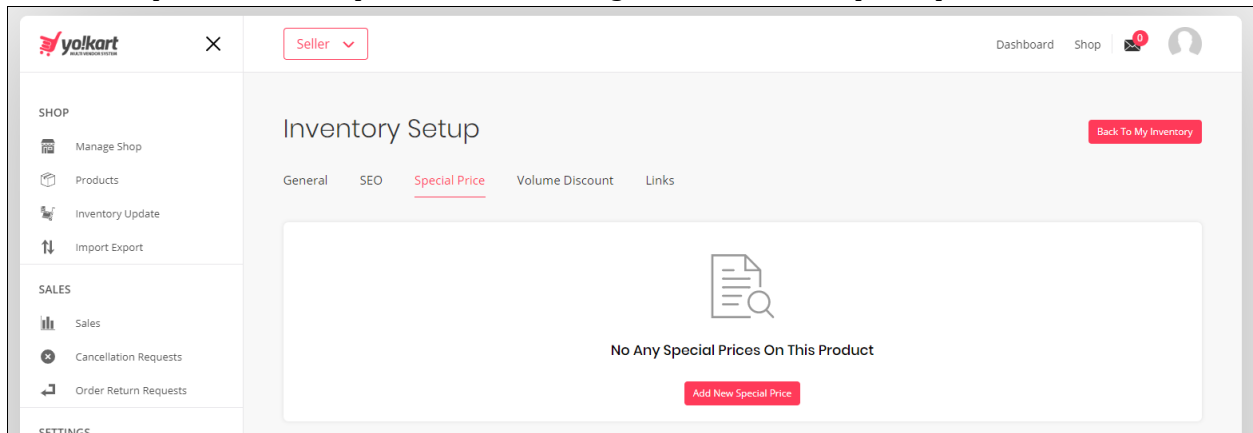
SEO

Seller can set the language specific **SEO** details such as Meta title, Meta keyword, Meta description and other Meta tags for the product.



Special Price

Seller can offer a product at a special price from the '**Special Price**' tab. To offer a product at a discounted price, seller can provide the date range from which the special price will be offered.



Special Price

Special Price (\$)*

Price Start Date*

Price End Date*

Save Changes
Cancel

Volume Discount

Seller can provide bulk purchase discounts from '**Volume Discounts**' tab. To sell a product at a discounted price seller needs to input quantity of product to be purchased and discount percentage offered on bulk purchase.

Seller

Dashboard Shop

SHOP

Manage Shop

Products

Inventory Update

Import Export

SALES

Sales

Cancellation Requests

Order Return Requests

SETTINGS

Inventory Setup

General SEO Special Price Volume Discount Links

No Any Volume Discount On This Product

Add New Volume Discount

Back To My Inventory

Volume Discount

Minimum Purchase Quantity*
Discount (%)*

Links

Seller can create Product Add-ons and Related Products under '**Links**' tab. Only products available in the seller shop will be shown in the dropdown list. These linked products will show on product detail page.

Seller

Dashboard Shop

SHOP

Manage Shop

Products

Inventory Update

Import Export

SALES

Sales

Cancellation Requests

Order Return Requests

Inventory Setup

General SEO Special Price **Volume Discount** Links

Buy Together Products

Related Products

Downloads

The download tab will be visible in case of digital products only. There are two options to add files for digital products:

- **Digital Download File** – Seller can upload a file and that will be stored on the server.
- **Digital Download Link** – Seller can add a link to download the file such as Drop box, Google drive etc.

Inventory Setup

General SEO Special Price Volume Discount Links Downloads

Digital Download Type*
Digital Download File

Language*
All Languages

Upload File
 No file chosen

4. Product Info



'Product Info' button displays a pop up with product information.

5. Edit



'Edit' button is only displayed on products owned/added by the seller themselves. Seller is navigated to the 'Custom Catalog Product Setup' page where the seller(s) can add/edit/update product details.

6. Product Images



'Product images' button is only displayed on products owned/added by the seller themselves. Seller can select the desired option for the product, language and upload product image.

7. Edit Shipping



'Edit Shipping' button is only displayed for products that are shipped by the seller themselves. Clicking on the button navigates the seller to the shipping form with the following values.

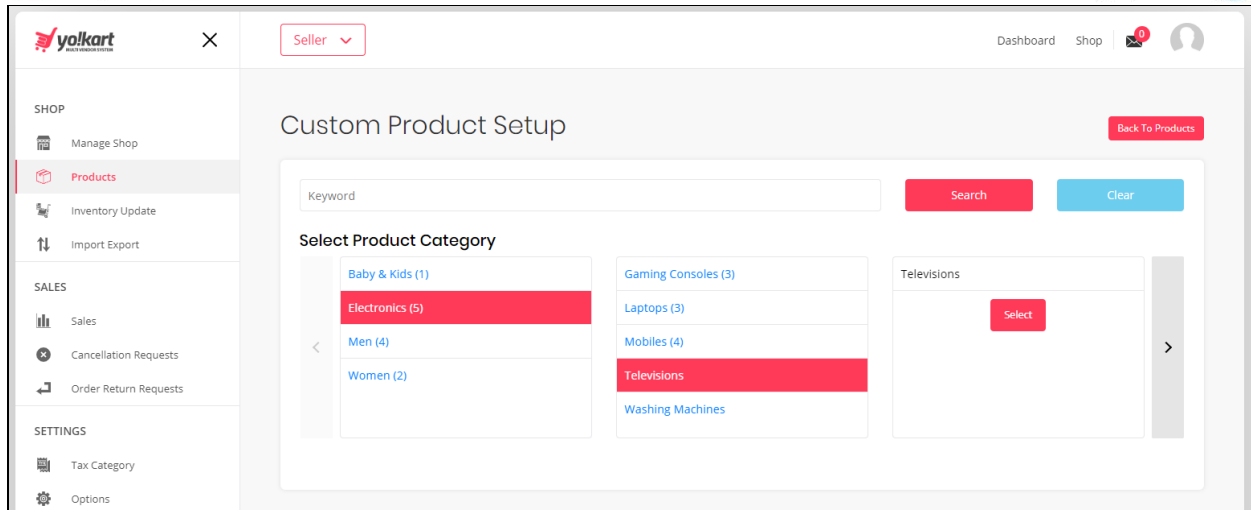
- Shipping Country: Input/select country from where the product will be shipped from.
- Free Shipping (Checkbox): Check this box if free shipping is applicable for the product.
- Ships To: Input/select country the product is being shipped to.
- Shipping Company: Input/select shipping vendors available.
- Processing Time: Input/select shipping labels/services available.
- Cost: Input cost of shipping product.
- Each Additional Item: Input cost of shipping additional item of the same product.

Seller can define multiple shipping methods for the product.

Add New Product

The 'add new product' button lets the seller add a custom product that is not available within the catalog defined by the admin. This option is only visible if admin has allowed sellers to add their custom products.

Upon clicking the button seller is navigated to the 'Custom Product Setup' page where the seller will have to select the product category and sub categories associated with the product.



Upon selecting the category, seller is navigated to 'Add my product' section where product details can be defined.

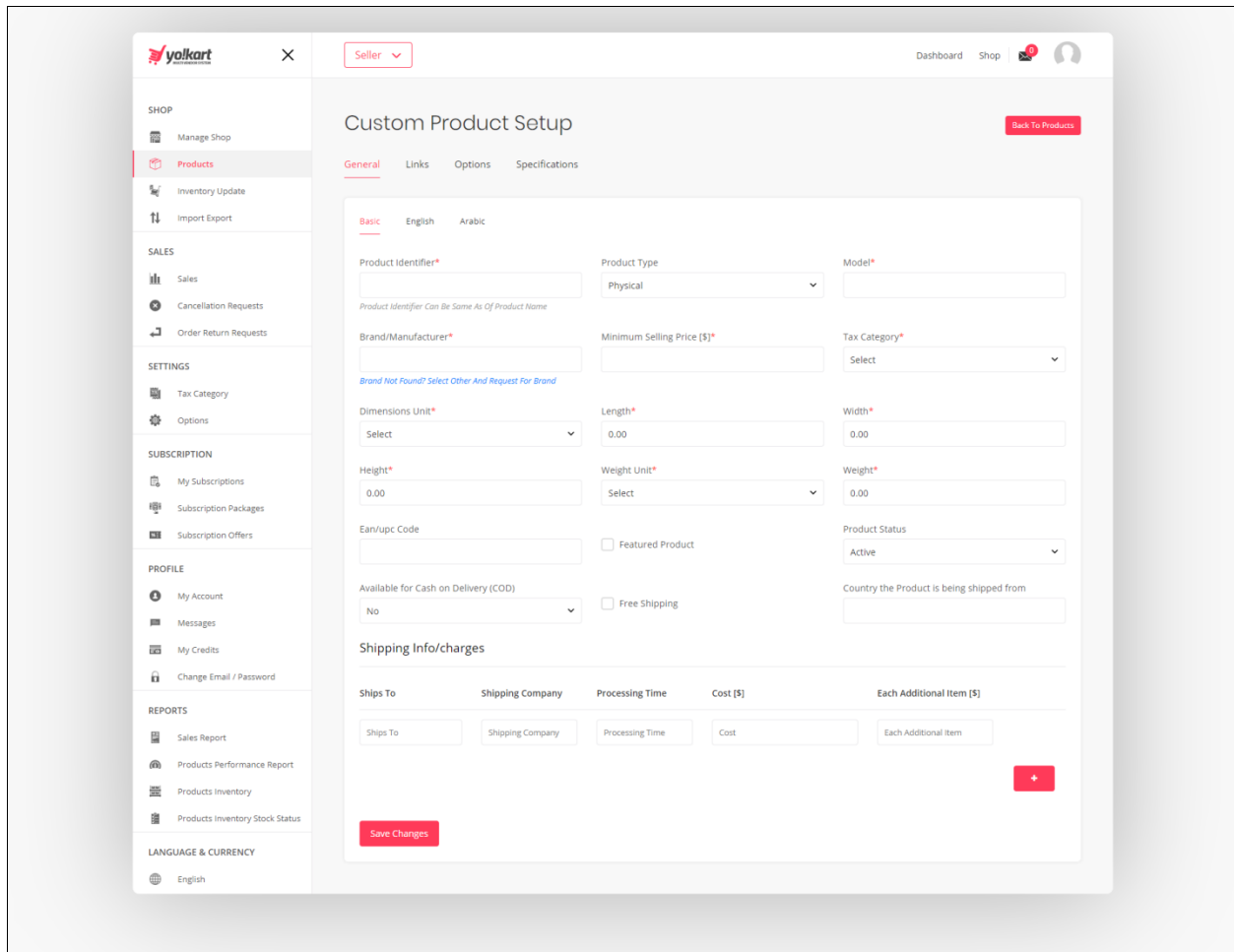
1. General Tab – Basic

Following fields need to be defined within the system

- Product Identifier: Unique name of the product to be used for the system's internal purpose.
- Product Type: Select from physical or digital
- Model: Input model for the product
- Brand/Manufacturer: Select/input brand for the product
- Brand Not Found? Select Other And Request For Brand: Seller can make a request with the admin of the portal to add a brand that is not listed. Seller can use this brand only once admin has approved the same.
- Product Featured: Check if product should be added to the featured collection.
- Minimum selling price: Input the minimum selling price for the product
- Tax Category: Select tax category applicable on the product.
- Length: Input length of the product
- Width: Input width of the product
- Height: Input height of the product
- Dimension Unit: Select unit for dimensions of the product
- Weight: Input weight for the product
- Weight Unit: Select unit for weight of the product
- Product Status: Select between active or in-active options to show
- Available for Cash on Delivery (COD): Select option if product is available for 'Cash on Delivery'.
- Country the Product is being shipped from: Add the country from where the product will be shipped from.
- Shipping info/charges
 - Free Shipping (Checkbox): Check this box if free shipping is applicable for the product.

- Ships To: Input/select country the product is being shipped to.
- Shipping Company: Input/select shipping vendors available.
- Processing Time: Input/select shipping labels/services available.
- Cost: Input cost of shipping product.
- Each Additional Item: Input cost of shipping additional item of the same product.

Seller can define multiple shipping methods for the product.



Custom Product Setup

General Links Options Specifications

Basic English Arabic

Product Identifier* Product Type Model*

Brand/Manufacturer* Minimum Selling Price (\$) Tax Category*

Dimensions Unit* Length* Width*

Height* Weight Unit* Weight*

EAN/upc Code ☐ Featured Product Product Status

Available for Cash on Delivery (COD) ☐ Free Shipping Country the Product is being shipped from

Shipping Info/charges

Ships To	Shipping Company	Processing Time	Cost (\$)	Each Additional Item (\$)
Ships To	Shipping Company	Processing Time	Cost	Each Additional Item

Save Changes

2. General Tab – Language Options

Seller can define product name to be displayed in selected language along with product description and YouTube video.

SHOP

Manage Shop

Products

Inventory Update

Import Export

SALES

Cancellation Requests

Order Return Requests

SETTINGS

Tax Category

Options

SUBSCRIPTION

My Subscriptions

Subscription Packages

Subscription Offers

PROFILE

My Account

Messages

My Credits

Custom Product Setup

Back To Products

GeneralLinksOptionsSpecifications

BasicEnglishArabic

Product Name*Youtube Video


Description


A^BA^BA^BB**I**U

Save Changes


3. Links


Seller can select from dropdown list which categories and sub-categories to link with the product. Seller can also define tags to be used for the product. A new tag can be defined by clicking on the 'Click here to add new tag' button.


yo!kart
MULTI VENDOR SYSTEM




SHOP


Manage Shop


Products


Inventory Update

Import Export

SALES

Sales

Cancellation Requests


Order Return Requests


SETTINGS

Seller

Dashboard

Shop

0



Custom Product Setup

Back To Products

General

Links

Options


Specifications

Product Categories

✕Electronics» Televisions

Product Tags

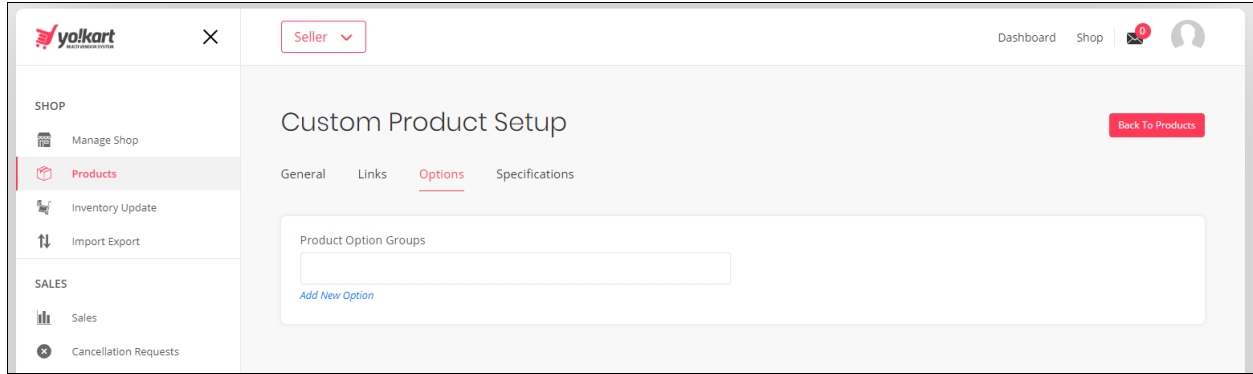
[Click Here ToAdd New Tag](#)

T-shirts (T-shirts)

Save Changes

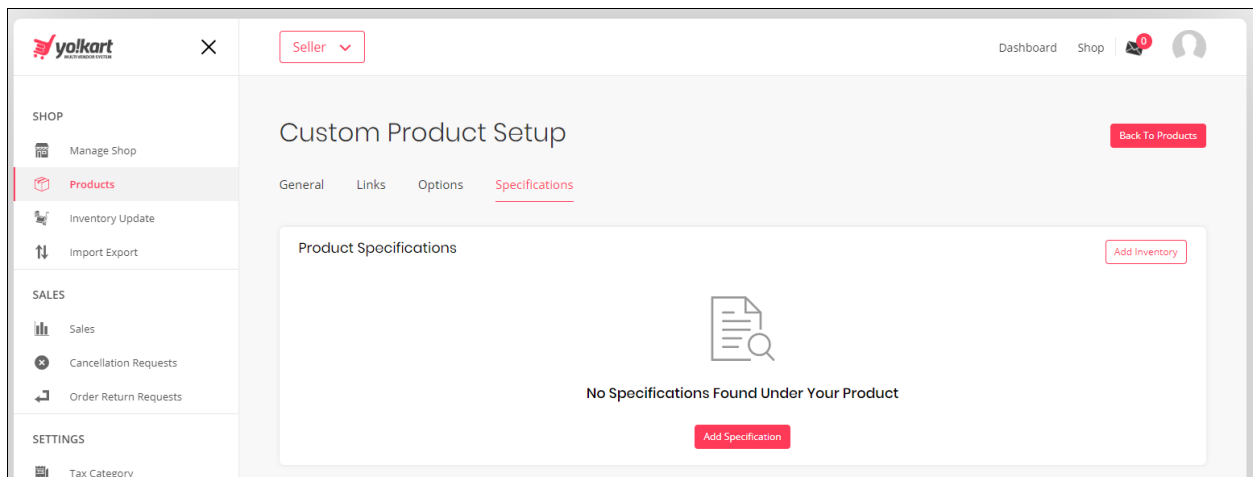
4. Options

Options are the product variants that are available in the system, for example color, size etc. Seller can select from dropdown list which options to link with the product.



5. Specifications

Specifications are product attributes such as material, dimensions etc. Seller can add multiple product specifications for a product.



6.2. Shop Inventory

×

Seller

Dashboard

Shop

0

SHOP

Manage Shop

Products

Inventory Update

Import Export

SALES

Sales

Cancellation Requests

Order Return Requests

SETTINGS

Tax Category

Options

SUBSCRIPTION

My Subscriptions

Subscription Packages

Subscription Offers

PROFILE

My Account

Marketplace Products

Shop Inventory

Product Requests

Keyword

Search

Clear

	Sr	Name	Selling Price	Available Quantity	Available From	Status	Action Buttons
<input type="checkbox"/>	1	Women Black Heels Women Black Heels - 7 Size: 7	\$260.00	20	09/08/2019	<div></div>	<div></div> <div></div> <div></div>
<input type="checkbox"/>	2	Taxton Magnet BuckyBalls Taxton magnet buckyballs 72-720 months Age Group: 72-720 months	\$56.00	3452	24/07/2017	<div></div>	<div></div> <div></div> <div></div>
<input type="checkbox"/>	3	Taxton Magnet BuckyBalls Taxton magnet buckyballs 11-18 years Age Group: 10-18 yr	\$55.00	3454	24/07/2017	<div></div>	<div></div> <div></div> <div></div>
<input type="checkbox"/>	4	Fidget Spinner Red Fidget Spinner Color: Red	\$42.00	3453	24/07/2017	<div></div>	<div></div> <div></div> <div></div>
<input type="checkbox"/>	5	Fidget Spinner Metallic Fidget Spinner Color: Metallic	\$44.00	3450	24/07/2017	<div></div>	<div></div> <div></div> <div></div>

1. Status



Seller can turn off/on the status of a product, which means if for a product the status is selected as off then it would not show in the sellers shop.

2. Edit



The edit button navigates the seller to 'My inventory>Inventory setup' tab where seller can add/update various product details.

3. Delete



The delete button will delete a product from the Seller shop.

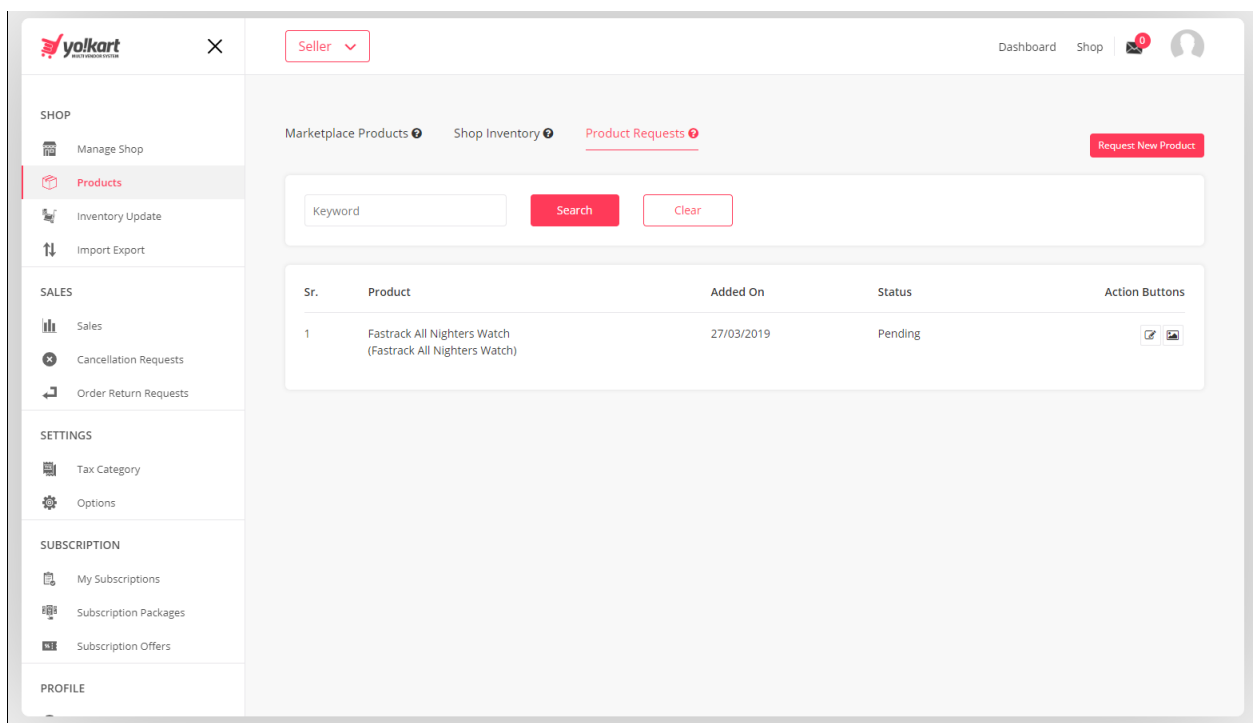
4. Clone





The clone button is only available for duplicating the inventory item for products added by the seller themselves. The clone button will allow the seller to make a copy of a product but with a different option.

6.3. Product Request

This page will display all the product requests made by the seller to the admin. Clicking on 'request new product' will navigate the seller to 'Add my product' section where product details can be defined. This requested product has to be approved by the admin first before the seller can add the product to their shop. Approved products will be available to all sellers.

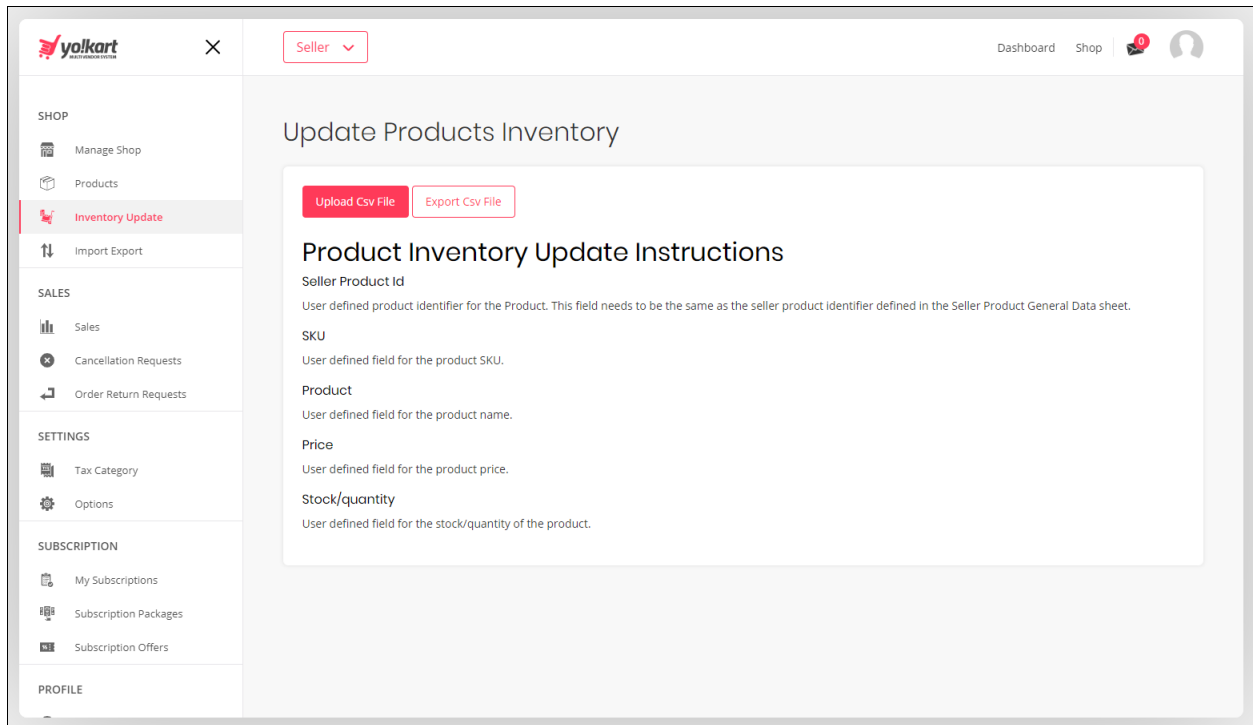


The screenshot shows the Yo!kart Seller Dashboard. The left sidebar contains navigation links for SHOP (Manage Shop, Products, Inventory Update, Import Export), SALES (Sales, Cancellation Requests, Order Return Requests), SETTINGS (Tax Category, Options), SUBSCRIPTION (My Subscriptions, Subscription Packages, Subscription Offers), and PROFILE. The main content area is titled 'Seller' and shows tabs for Marketplace Products, Shop Inventory, and Product Requests (which is active). A 'Request New Product' button is visible. Below the tabs is a search bar with a 'Keyword' input, 'Search' button, and 'Clear' button. A table displays the product requests:

Sr.	Product	Added On	Status	Action Buttons
1	Fastrack All Nighters Watch (Fastrack All Nighters Watch)	27/03/2019	Pending	 

7. Inventory Update

Sellers can use this option to update the inventory details of their product's stock. Seller would first need to export the CSV file through the 'Export CSV File' button, update/edit the details in the CSV file and then import the edited file back into the system through the 'Upload CSV File' button.



8. Import Export

8.1. Export tab

Sellers can use this option to export data from the system. Seller would need to select one of the options available and then select the language preference of the file before clicking on submit to download the file.

The screenshot shows the 'Import Export' section of the YoKart Seller dashboard. The left sidebar contains navigation links for SHOP, SALES, SETTINGS, SUBSCRIPTION, PROFILE, and REPORTS. The main content area is titled 'Import Export' and includes tabs for Instructions, Export, Import, Settings, and Upload Bulk Media. The 'General Settings' section contains the following information:

- Multilingual:** Since YoKart is a multilingual platform, all export-import functionality will only work for the particular language exported or imported in. This means that a file that is exported in English will only update English values when imported back into the system. Same items in other languages will not be updated until the user exports the same CSV in other languages makes changes and imports it back to the system.
- Import/Export process:** As a practice it is always recommended to export the CSV first make changes to it and then import it back into the system. This practice will insure accuracy of the CSV file and minimize any errors during import.
- Images/Media Files:** Any type of images/media can only be imported into the system if the file is located at a public URL. For example the file should be hosted either on a server which is accessible publicly or on online tools such as Dropbox/Google Drive etc. Please note that images saved on devices and desktops cannot be imported through the CSV. Once the media CSV is imported in to the system, a cron job is executed by the system to import and save the images on the server. This cron job is an automated script that the system runs after a set interval on its own and no intervention is required from the users end. The media/images imported into the system will not display immediately.
- Deleting Items:** Within YoKart when an item is deleted, the system does not actually delete the item from the database rather it just hides the item from display. With the import functionality a user can restore a previously deleted item by changing the value of the deleted column from Yes to No.
- Import Log File:** YoKart will generate a CSV log file for every import action where it will log the column and row for the errors encountered during the import. If the import was successful then no log file will be generated. System will only allow importing the CSV if no errors are encountered.
- CSV:** To avoid errors it is absolutely recommended to not alter columns or its names/headers in the CSV. Also to import bulk entries it is absolutely recommended to keep maximum entries to a count of 20,000 per sheet. It is absolutely recommended to make multiple sheets for data above 20,000.
- Import Export YoKart Settings:** Only turn on/off settings from the settings console if you are familiar with boolean concepts and understand how it will work in a CSV. Also turning on settings from the import export settings tab may alter or add columns to the CSV. These columns are not defined in the instructions tab.

The screenshot shows the 'Export' tab selected in the 'Import Export' section. The left sidebar is the same as the previous screenshot. The main content area displays a list of export options, each with a radio button:

- ☐ Export Categories
- ☐ Export Catalogs
- ☐ Export Seller Products
- ☐ Export Brands
- ☐ Export Options
- ☐ Export Option Values
- ☐ Export Tags
- ☐ Export Countries
- ☐ Export States
- ☐ Export Policy Points
- ☐ Export Tax Category

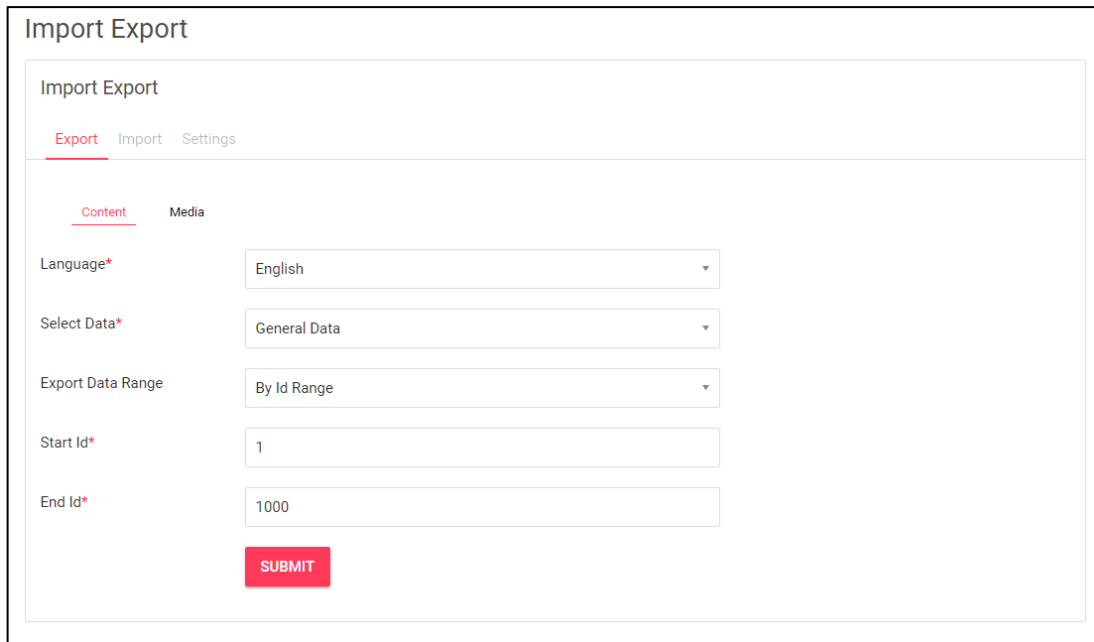
Below the list, it says: *Select Above Option To Export Data.*

Please note that 'Export Catalogs' & 'Export Seller Products' have additional options to select. For both these options other than the language preference, the seller would need to select the kind of

data they would like to export along with the data range.

Following options are available for data range.

- **Does Not Matter:** This option will export the complete data for the selected 'kind of data'.
- **By ID Range:** By selecting this option the system will export data by the range defined in the 'Start ID' & 'End ID' fields. ID's are system assigned to the products in the system. Please refer the screenshot below:



The screenshot shows a web interface titled 'Import Export'. It has three tabs: 'Export' (selected), 'Import', and 'Settings'. Under the 'Export' tab, there are two sub-tabs: 'Content' (selected) and 'Media'. The 'Content' sub-tab contains the following fields:

- Language***: A dropdown menu with 'English' selected.
- Select Data***: A dropdown menu with 'General Data' selected.
- Export Data Range**: A dropdown menu with 'By Id Range' selected.
- Start Id***: A text input field containing the value '1'.
- End Id***: A text input field containing the value '1000'.

At the bottom of the form is a red 'SUBMIT' button.

- **By Batches:** By selecting this option the system will export data in batches of the number mentioned in the 'Counts per batch' field. 'Batch Number' will define within the system if the 1st hundred needs to be exported or the 2nd hundred needs to be exported. Products are ordered by ID & active/inactive in the CSV exported. Please refer the screenshot below:

Import Export

Import Export

Export

Import

Settings

Content

Media

Language*

English

Select Data*

General Data

Export Data Range

By Batches

Counts Per Batch*

100


Batch Number*

1

SUBMIT

8.2. Import Tab

Sellers can use this option to import data into the system. Seller would first need to select one of the options available between 'Content' or 'Media' and then select the language preference of the file before, Data option and attach the file before clicking on submit to import the file. Please note that it is always recommended to first export the file the seller wants to import. The seller is recommended to make changes to the exported file and then import the edited file itself. This will ensure to keep the system ID & identifier data intact.



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Import Export

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Export

Import

Settings

Upload Bulk Media

Import Catalogs

Import Seller Products

Select Above Option To Import Data.

Invalid Data Will Not Be Processed

8.3. Settings Tab

This tab allows the seller to manage the import/export categories.

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Sales

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Order Return Requests

SETTINGS

Tax Category

Options

SUBSCRIPTION

My Subscriptions

Subscription Packages

Subscription Offers

PROFILE

My Account

Messages

My Credits

Change Email / Password

REPORTS

Sales Report

Products Performance Report

Products Inventory

Products Inventory Stock Status

LANGUAGE & CURRENCY

English

Currency

Import Export

Instructions

Export

Import

Settings

Upload Bulk Media

☐ Use Brand Id Instead Of Brand Identifier
Use Brand Id Instead Of Brand Identifier In Worksheets

☐ Use Category Id Instead Of Category Identifier
Use Category Id Instead Of Category Identifier In Worksheets

☐ Use Catalog Product Id Instead Of Catalog Product Identifier
Use Catalog Product Id Instead Of Catalog Product Identifier In Worksheets

☐ Use Option Id Instead Of Option Identifier
Use Option Id Instead Of Option Identifier In Worksheets

☐ Use Option Value Id Instead Of Option Identifier
Use Option Value Id Instead Of Option Identifier In Worksheets

☐ Use Tag Id Instead Of Tag Identifier
Use Tag Id Instead Of Tag Identifier In Worksheets

☐ Use Tax Id Instead Of Tax Identifier
Use Tax category Id Instead Of Tax Identifier In Worksheets

☐ Use Product Type Id Instead Of Product Type Identifier
Use Product Type Id Instead Of Product Type Identifier In Worksheets

☐ Use Dimension Unit Id Instead Of Dimension Unit Identifier
Use Dimension Unit Id Instead Of Dimension Unit Identifier In Worksheets

☐ Use Weight Unit Id Instead Of Weight Unit Identifier
Use weight unit id instead of weight unit identifier in worksheets

☐ Use Lang Id Instead Of Lang Code
Use Language Id Instead Of Language Code In Worksheets

☐ Use Currency Id Instead Of Currency Code
Use Currency Id Instead Of Currency Code In Worksheets

☐ Use Product Condition Id Instead Of Condition Identifier
Use Product Condition Id Instead Of Condition Identifier In Worksheets

☐ Use Percent Or Flat Condition Id Instead Of Identifier
Use Percent Or Flat Condition Id Instead Of Identifier In Worksheets

☐ Use Country Id Instead Of Country Code
Use Country Id Instead Of Country Code In Worksheets

☐ Use State Id Instead Of State Identifier
Use State Id Instead Of State Identifier In Worksheets

☐ Use Policy Point Id Instead Of Policy Point Identifier
Use Policy Point Id Instead Of Policy Point Identifier In Worksheets

☐ Use Shipping Company Id Instead Of Shipping Company Identifier
Use Shipping Company Id Instead Of Shipping Company Identifier In Worksheets

☐ Use Policy Point Type Id Instead Of Policy Point Type Identifier
Use Policy Point Type Id Instead Of Policy Point Type Identifier In Worksheets

☐ Use Shipping Duration Id Instead Of Shipping Duration Identifier
Use Shipping Duration Id Instead Of Shipping Duration Identifier In Worksheets

☐ Use 1 For Yes 0 For No
Use 1 For Yes 0 For No For Status Type Data

Submit

8.4. Bulk upload media

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Order Return Requests

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Tax Category

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Import Export

Instructions

Export

Import

Settings

Upload Bulk Media

File To Be Uploaded:*

Choose file

No file chosen

Submit

Uploaded Media Directory List

S. No.	Location	File Name	Files Inside	Action Buttons
No Records Found				

This tab allows the seller to upload multiple images in the form of Zip files to the server. File path that is displayed under location, along with image name of the file is to be used with in the CSV file that imports the images.

9. Sales

The sales tab shows the seller a list of orders placed by buyers which have the following statuses:

- Payment Confirmed
- In Process
- Shipped
- Delivered
- Return Requested
- Completed
- Cancelled
- Refunded/Completed

Note: Admin can also manage the order statuses along with the seller.

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SUBSCRIPTION

My Subscriptions

Subscription Packages

Subscription Offers

PROFILE

My Account

Messages

My Credits

Change Email / Password

REPORTS

Keyword

Status

Price Min [\$]

Price Max [\$]

Date From

Date To


Search


Clear

Order ID & Date	Order Details	Qty	Amount	Status	Action Buttons
O1563434168-S0002 18/07/2019	Jeans In Blue Jeans Brand: Diesel Color: Blue	1	\$72.60	Shipped	
O1563434168-S0001 18/07/2019	Jeans in Off white Jeans Brand: Diesel Color: Off White	1	\$70.40	Delivered	
O1553766545-S0001 28/03/2019	Apple iPhone 7 (Black, 32 GB) iPhone 7 Brand: Apple Color: Black Storage: 32GB	1	\$661.50	Completed	
O1553692116-S0004 27/03/2019	Daily Wear Fun top Tops Brand: Allen Sally	1	\$36.30	Payment Confirmed	
O1553692116-S0003 27/03/2019	Jeans In Ice Blue Jeans Brand: Diesel Color: Ice Blue	1	\$71.50	Return Requested	
O1553692116-S0002 27/03/2019	Jeans in Off white Jeans Brand: Diesel Color: Off White	1	\$70.40	Payment Confirmed	
O1553692116-S0001 27/03/2019	Jeans In Black Jeans Brand: Diesel Color: Black	1	\$61.60	Payment Confirmed	

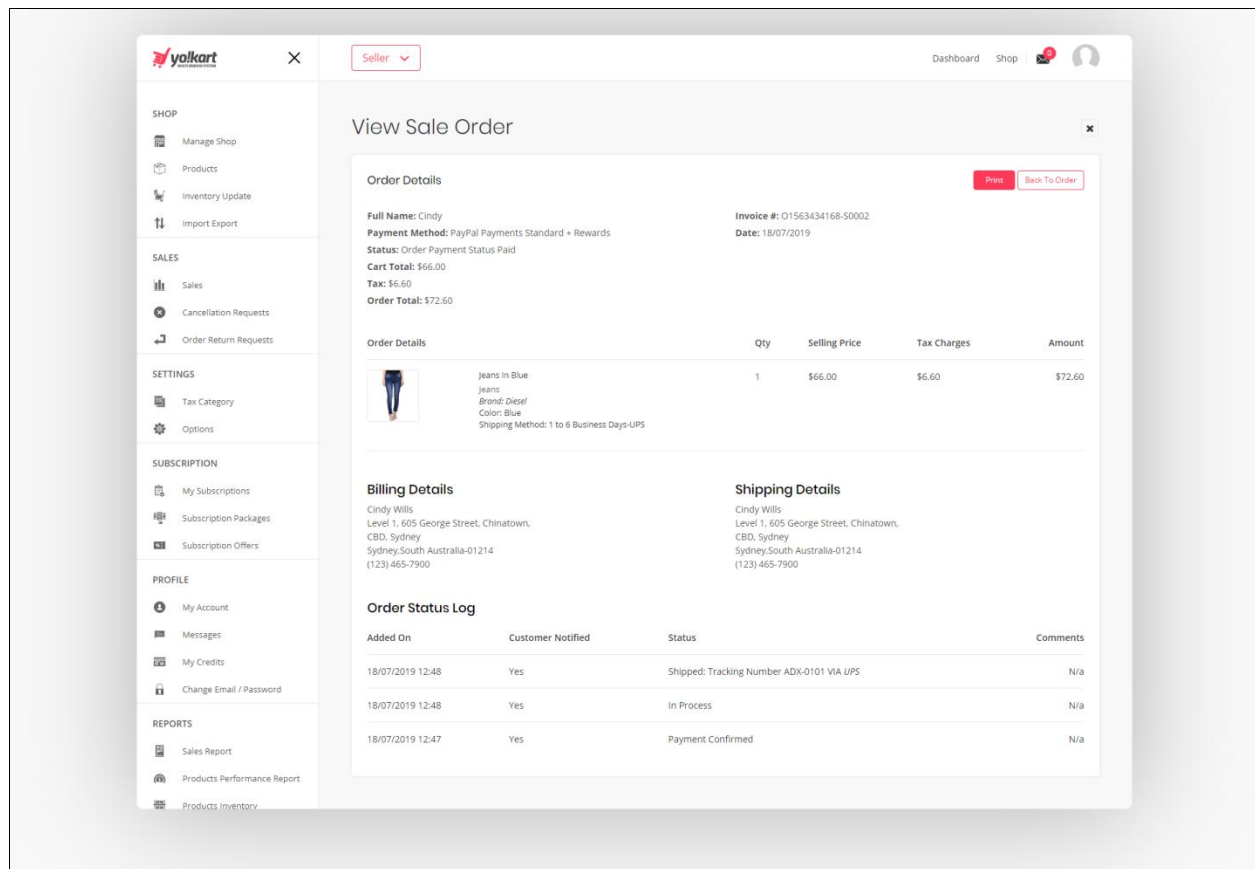
The seller can filter the orders by using one or multiple search filters:

- Keyword
- Status
- Date From and Date To
- Order From (\$) and Order To (\$)

Clicking on the  icon by the seller will cancel the order placed by buyer. Seller will be redirected to the details page where the seller can mention reasons/details for cancelling the order.

Clicking on the  icon or Order ID, the seller will be redirected to the view details page of the order. Seller can view following details on the view details page of the order:

- Buyer/Customer details (Name)
- Status of the order
- Cart Total
- Delivery charges
- Tax
- Order's Total
- Date
- Invoice No.
- Product's details
- Shipping and Billing Address
- List of comments added by buyer while updating the status of the order.
- Link "Print" to get print out of the order




View Sale Order

Order Details

Full Name: Cindy
 Payment Method: PayPal Payments Standard + Rewards
 Status: Order Payment Status Paid
 Cart Total: \$66.00
 Tax: \$6.60
 Order Total: \$72.60

Invoice #: 01563434168-S0002
 Date: 18/07/2019

Order Details

	Qty	Selling Price	Tax Charges	Amount
 Jeans in Blue Jeans Brand: Diesel Color: Blue Shipping Method: 1 to 6 Business Days-UPS	1	\$66.00	\$6.60	\$72.60

Billing Details

Cindy Wills
 Level 1, 605 George Street, Chinatown,
 CBD, Sydney
 Sydney, South Australia-01214
 (123) 465-7900

Shipping Details

Cindy Wills
 Level 1, 605 George Street, Chinatown,
 CBD, Sydney
 Sydney, South Australia-01214
 (123) 465-7900

Order Status Log

Added On	Customer Notified	Status	Comments
18/07/2019 12:48	Yes	Shipped: Tracking Number ADX-0101 VIA UPS	N/a
18/07/2019 12:48	Yes	In Process	N/a
18/07/2019 12:47	Yes	Payment Confirmed	N/a

Within the order details page, seller can print the order details and change the status of the order.

The bottom section contains the order comments which are cumulative of all the comments made by the Admin, Seller and Buyer.

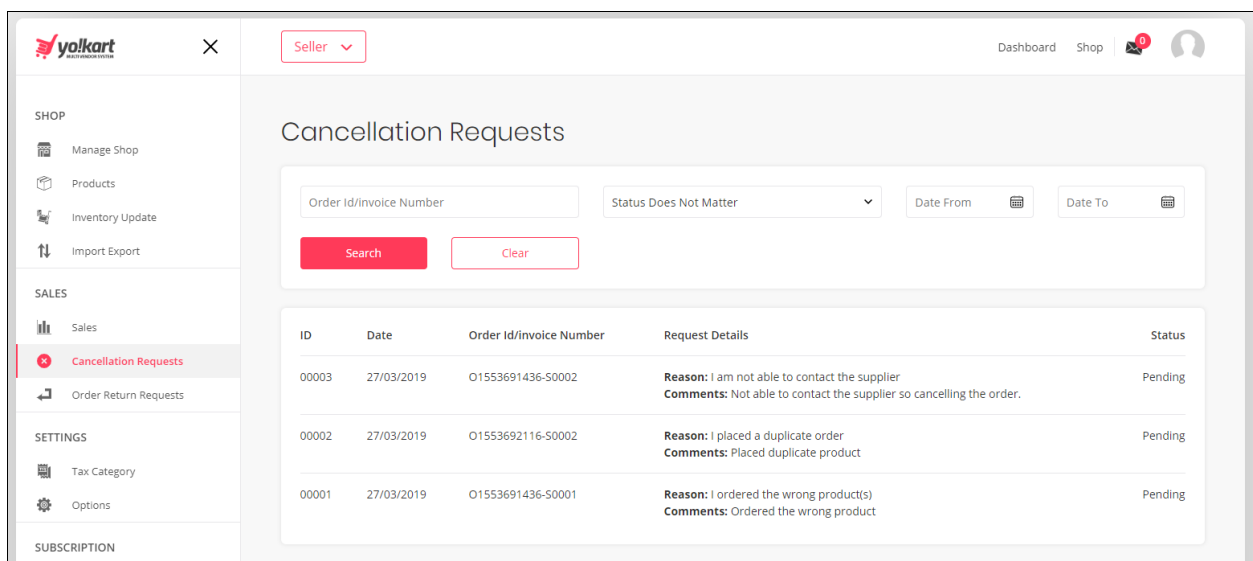
Note: Once the order is marked complete by the Admin only then the order earnings are updated in the Seller wallet.

10. Cancellation Requests

On this tab the seller can view a list of requests sent by buyers for cancellation of order(s) placed.

Seller can search any order by using following filters:

- Order Id/Invoice No.
- Date From and Date To
- Status (Pending, Approved and Declined)




ID	Date	Order Id/invoice Number	Request Details	Status
00003	27/03/2019	O1553691436-S0002	Reason: I am not able to contact the supplier Comments: Not able to contact the supplier so cancelling the order.	Pending
00002	27/03/2019	O1553692116-S0002	Reason: I placed a duplicate order Comments: Placed duplicate product	Pending
00001	27/03/2019	O1553691436-S0001	Reason: I ordered the wrong product(s) Comments: Ordered the wrong product	Pending

Note: Only admin can approve/decline the cancellation request. Seller can only view it. If a cancellation request is in 'pending' state then order status cannot be changed by the seller.

11. Order Return Requests

On this tab the seller can view a list of orders for which buyers have initiated a request for return.

Clicking on the  icon will navigate the seller to the order refund request page.

- The seller can view and reply to the buyers message of refund.
- The seller can approve the refund.
- The seller can escalate the issue to the admin of the portal.

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SALES

Sales

Cancellation Requests

Order Return Requests

SETTINGS

Tax Category

Order Return Requests

Keyword

Status Does Not

Date From

Date To

Search Clear

ID	Date	Order Id/invoice Number	Products	Return Qty	Status	Action Buttons
4-1553692184	27/03/2019	O1553692116-S0003	Jeans In Ice Blue Jeans Brand: Diesel Color: Ice Blue SKU: fh567 Model: Ico Blue Star Slim Women's Light Blue Jeans	1	Pending	

12. Tax Category

In this section, the seller can manage their tax categories that are pre-defined by the admin.

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Manage Shop

Products

Inventory Update

Import Export

SALES

Sales

Cancellation Requests

Order Return Requests

SETTINGS

Tax Category

Options

Tax Categories

Keyword

Search

Clear

Sr.	Tax Category	Value	Action Buttons
1	Baby and kids	5.00 %	
2	Clothing	10.00 %	
3	Electronics	5.00 %	
4	Footwears	7.50 %	

On clicking the icon, seller can customize particular tax category unit and rate. Preference will be given to the seller defined tax category values.

×

Customize Tax Rates

Tax In Percent

Yes ▾

Value*

5.00

Save Changes

13. Options

Options are variations of a product maybe in color, size etc. In this section seller can add options for products he has defined to sell in his shop.

×

Seller ▾

Dashboard Shop

SHOP

Manage Shop

Products

Inventory Update

Import Export

SALES

Sales

Cancellation Requests

Order Return Requests

SETTINGS

Tax Category

Seller Options

Add Option

Keyword

Search

Clear

<input type="checkbox"/> Select All	Sr. No.	Option Name	Action Buttons
<input type="checkbox"/>	1	Size (Size)	

Clicking the add option button, a pop up is displayed where seller can define a new option for the product. Seller will first define an option category. Following options are available while defining an option category

- 1) Option identifier – Unique input field to set option category
- 2) Option name (Languages) – Name of the option in different languages

- 3) Option has separate image – Yes/No dropdown to indicate if different image is available for an option category. Used while defining color options.
- 4) Option is color - Yes/No dropdown to indicate if option category is a color.

Option Setup

Option Identifier*

Option Name English*

*Option Name Arabic

*Option Name CHINESE

Option Have Separate Image*

Option Is Color*

SAVE CHANGES

Once option category is defined Seller will then need to define option values in the option category defined previously.

Option Setup

Option Identifier*

Option Name English*

*Option Name Arabic

Option Have Separate Image*

Option Is Color*

Save Changes

Options Listing

Option Value Name

Action Buttons


No Record Found


14. My Subscriptions

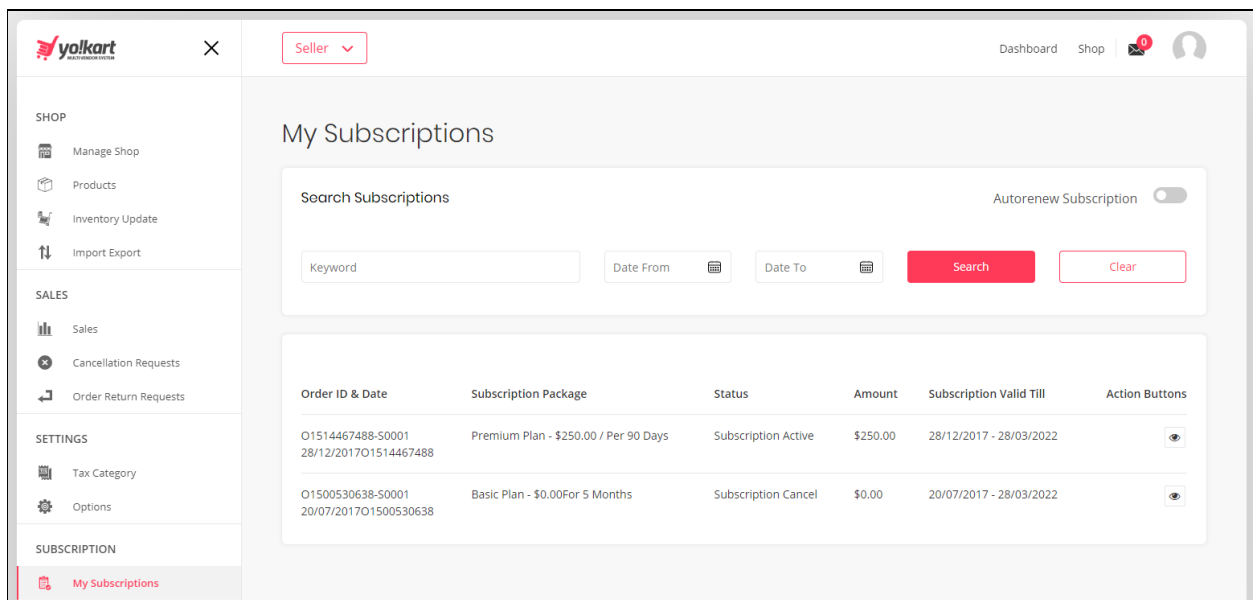
This section is only visible on the dashboard if the Admin of the portal has enabled subscription packages.

Seller can see past and present subscribed subscription packages on this page.

Seller can also turn on & off the auto renew subscription functionality through the toggle button located on the top right corner. When turned on, this will automatically renew the seller's subscription plan with the website. Subscription packages auto renew only if the seller has enough credits in their wallet. If there aren't sufficient credits in the wallet then the subscription plan will not be renewed and the seller shop and products will be hidden on the website, post expiry of the subscription package.

Search filters are present for the seller to locate a particular subscription order. Clicking on a particular subscription order number or the  icon will navigate the seller to the order details page.



Clicking on the 'Renew Subscription' /  icon will renew the same subscription package for the seller.



My Subscriptions

Search Subscriptions Autorenew Subscription ☐

Keyword Date From Date To Search Clear

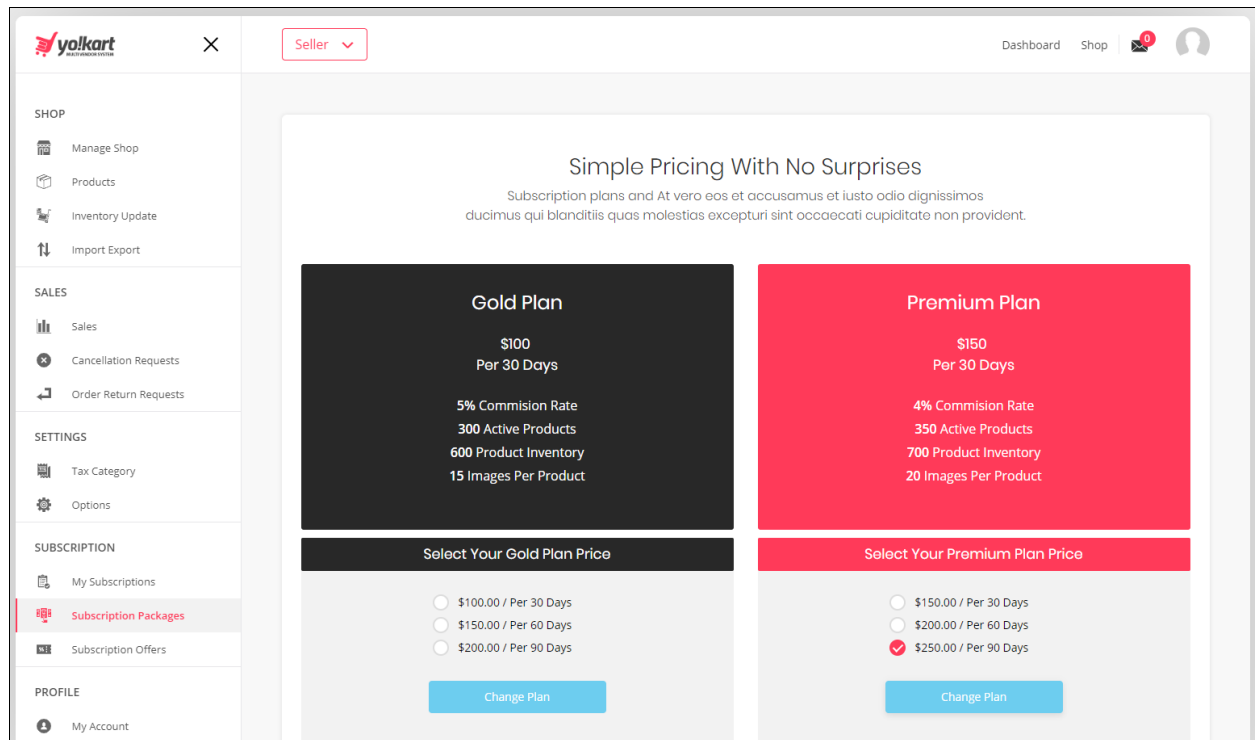
Order ID & Date	Subscription Package	Status	Amount	Subscription Valid Till	Action Buttons
O1514467488-S0001 28/12/2017O1514467488	Premium Plan - \$250.00 / Per 90 Days	Subscription Active	\$250.00	28/12/2017 - 28/03/2022	
O1500530638-S0001 20/07/2017O1500530638	Basic Plan - \$0.00For 5 Months	Subscription Cancel	\$0.00	20/07/2017 - 28/03/2022	

15. Subscription Packages

On clicking the subscription packages option from the left navigation menu, the seller is navigated to the packages page. Here the seller can view various subscription packages available from the business/admin. Clicking on the 'Buy plan' will enable the seller to select and pay (if required) the

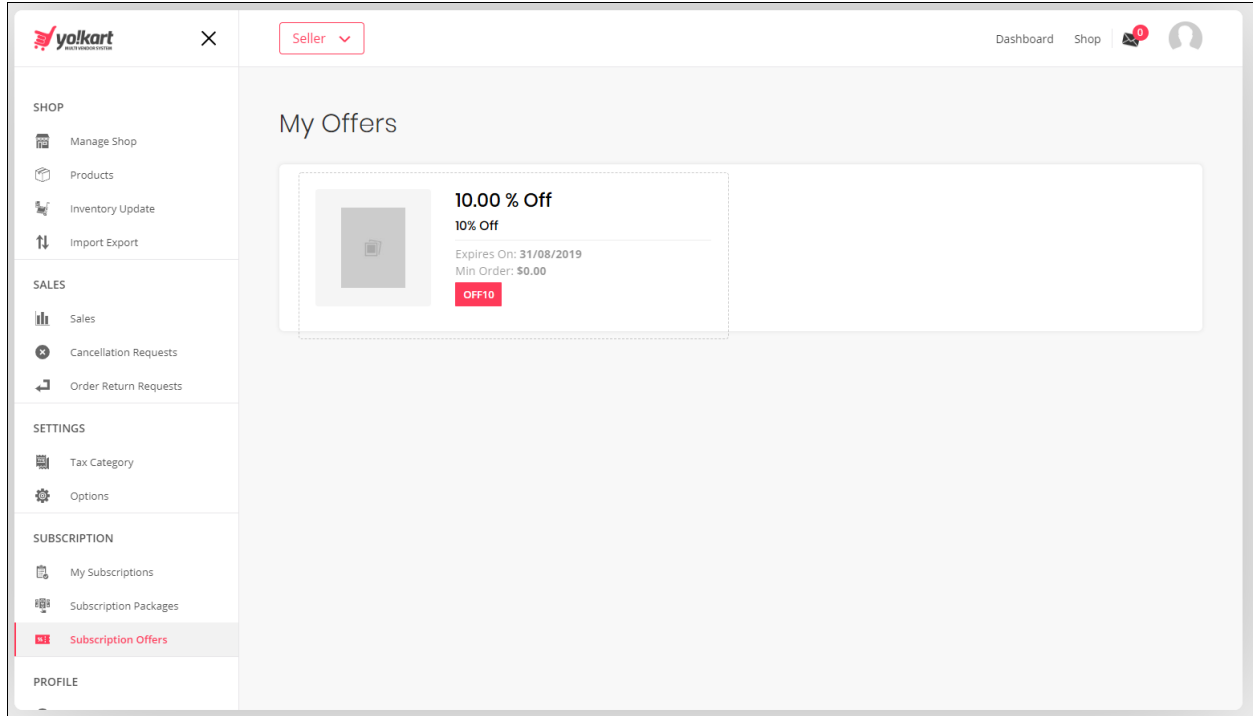
desired subscription package they want to enroll for. Seller will be then navigated to the payment gateway page where the seller can pay the requested amount and activate the subscription.

Once a package is subscribed then seller can only view renewal plans which can be selected in a similar way as defined above.



16. Subscription offers

On clicking the subscription offers option from the left navigation menu, the seller is navigated to the offers page. Here the seller can view various subscription offers available from the business/admin.



17. My Account

Seller can manage account information such as profile details and bank account information under this section.

Seller can edit profile details such as:

- Customer Name
- Phone
- Country
- State
- City
- Company
- Brief Profile
- What Kind Products Services Advertise

Sellers cannot edit Username, Email & Date of Birth as it is unique within the database records.

Seller can also upload or remove the profile image from this section and also have the feature to select default dashboard (Buyer or Seller) which would be displayed after login. Note: Seller dashboard can only be selected if admin has allowed sellers a buyer role as well.

Seller

Dashboard Shop

Options

SUBSCRIPTION

My Subscriptions

Subscription Packages

Subscription Offers

PROFILE

My Account

Messages

My Credits

Change Email / Password

REPORTS

Sales Report

Products Performance Report

Products Inventory

Products Inventory Stock Status

LANGUAGE & CURRENCY

English

Currency

Account Settings

Request To Remove My Data Request My Data

My Account Bank Account

Upload

Preferred Dashboard

Buyer

Seller

Username

Rohit

Email

Rohit@dummyid.com

Full Name*

Rohit

Date Of Birth*

Phone*

(XXX) XXX-XXXX

Country*

Select

State*

Select State

City

Organization

Brief Profile

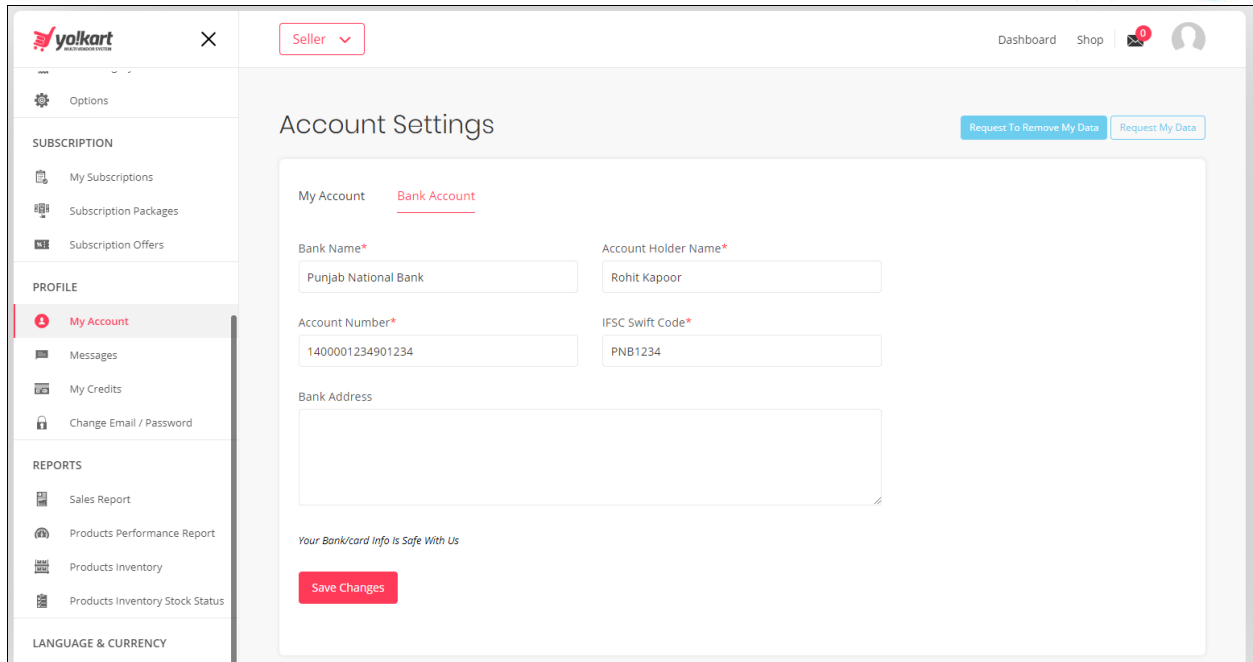
What Kind Products Services Advertise

Save Changes

Bank Account Tab

Seller can add bank account related information under this tab. Following are the details that can be added under this section:

- Bank Name
- Account Holder Name
- Account Number
- IFSC Swift Code
- Bank Address



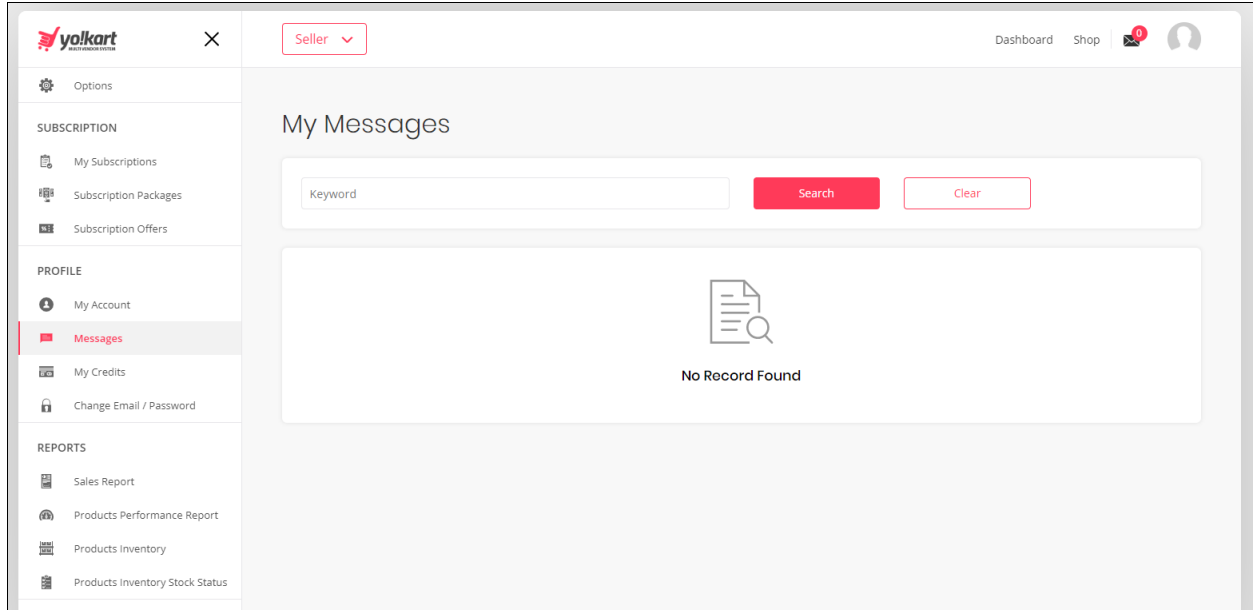
The screenshot displays the 'Account Settings' interface for a seller. On the left is a sidebar menu with categories: Options, SUBSCRIPTION (My Subscriptions, Subscription Packages, Subscription Offers), PROFILE (My Account, Messages, My Credits, Change Email / Password), REPORTS (Sales Report, Products Performance Report, Products Inventory, Products Inventory Stock Status), and LANGUAGE & CURRENCY. The 'My Account' section is active. The main content area has a 'Seller' dropdown and navigation links for Dashboard, Shop, and a notification bell. Below these are buttons for 'Request To Remove My Data' and 'Request My Data'. The 'Bank Account' tab is selected, showing fields for Bank Name (Punjab National Bank), Account Holder Name (Rohit Kapoor), Account Number (1400001234901234), IFSC Swift Code (PNB1234), and Bank Address. A 'Save Changes' button is at the bottom. A security notice states 'Your Bank/card info is Safe With Us'.

As per the GDPR guidelines, sellers can raise a request to remove their data using the 'Request to remove my data' button. Seller can also request their data from the admin using the 'request my data' button. This data is restricted to personal data and not order based data in the system.

18. Messages

Messages sent by buyers to sellers will be displayed under this section. Seller can view the message thread and also able to reply back on the recent message sent by buyer.

Seller can also search for messages by using keyword based search functionality.



19. My Credits

List of all transactions for the seller will be displayed under this section. Seller can send a fund withdrawal request to admin from this section. Seller can also search for any transaction by using following search filters:

- Keyword
- Debit/Credit
- From date & To Date

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My Account

Messages

My Credits

Change Email / Password

REPORTS

Sales Report

Products Performance Report

My Credits

WALLET BALANCE:
\$36,358.42

PENDING WITHDRAWAL REQUESTS:
\$3,500.00

AVAILABLE BALANCE:
\$32,858.42
[Request Withdrawal](#)

Search Transactions

Both-debit/credit

Txn Id	Date	Credit	Debit	Balance	Comments	Status
TN-0000079	28/03/2019	\$0.00	\$26.46	\$36,358.42	Charged commission for order #O1553766545-S0001.	Transaction Completed
TN-0000078	28/03/2019	\$661.50	\$0.00	\$36,384.88	Received credits for order #O1553766545-S0001.	Transaction Completed
TN-0000073	27/03/2019	\$0.00	\$3,500.00	\$35,723.38	Funds Withdrawn. Request ID #000002	Transaction Pending
TN-0000070	27/03/2019	\$0.00	\$1.45	\$35,723.38	Charged commission for order #O1553688291-S0001.	Transaction Completed
TN-0000069	27/03/2019	\$36.30	\$0.00	\$35,724.83	Received credits for order #O1553688291-S0001.	Transaction Completed
TN-0000064	28/12/2017	\$0.00	\$250.00	\$35,688.53	New Subscription Purchased #O1514467488	Transaction Completed
TN-0000063	28/12/2017	\$15,000.00	\$0.00	\$35,938.53	Payments	Transaction Completed
TN-0000046	25/07/2017	\$0.00	\$5.02	\$20,938.53	Charged commission for order #O1500974833-S0001.	Transaction Completed
TN-0000045	25/07/2017	\$70.40	\$0.00	\$20,943.55	Received credits for order #O1500974833-S0001.	Transaction Completed

A seller can send a withdrawal request by clicking the “Request Withdrawal” button. The seller will then have to fill their own bank details if they have not previously added bank details under the “My Account” section.

Seller needs to share bank account details with the admin as approved withdrawal requests/funds are transferred outside of the system through the admin’s bank.

Seller

Dashboard Shop

SHOP

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Request Withdrawal

Amount To Be Withdrawn [\$]*

Current Wallet Balance \$32,858.42

Account Holder Name*

Rohit Kapoor

Bank Name*

Punjab National Bank

Account Number*

1400001234901234

IFSC/Swift Code*

PNB1234

Bank Address

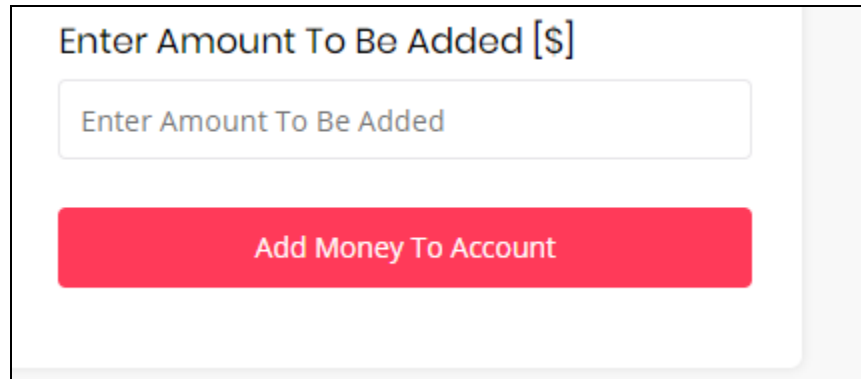
Other Info Instructions

Send Request

Cancel

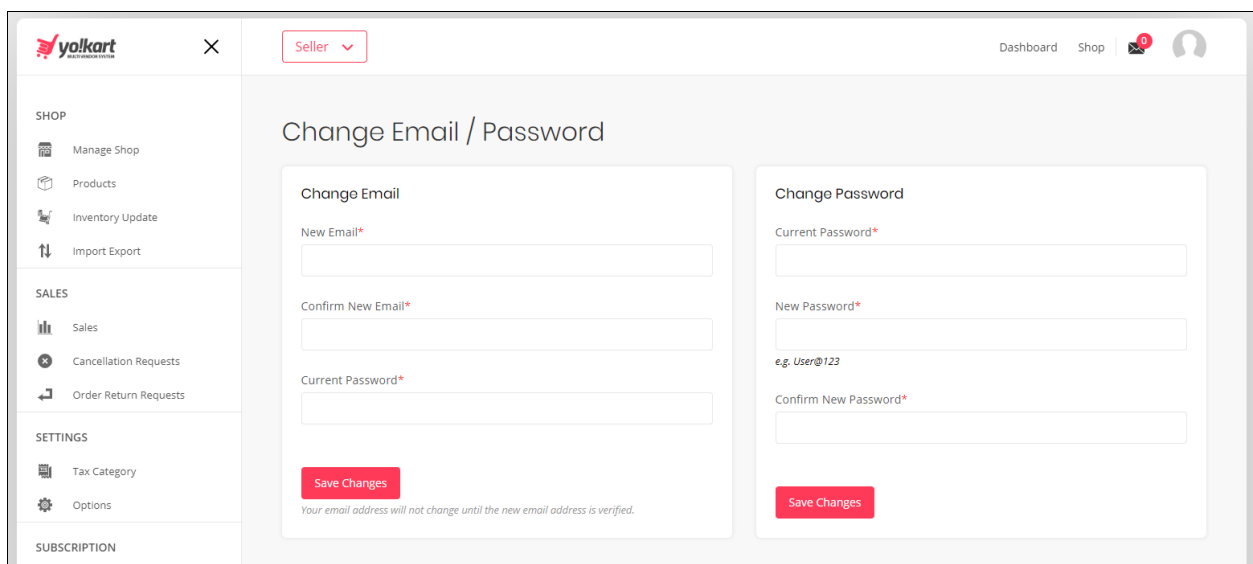
Seller can also add virtual credits to his [bank](#) account by entering the amount and clicking the add money to account button. This will navigate the seller to a payment gateway.

Note: Virtual credits are the same value of actual money and vice versa.



20. Change Email/Password

Seller can update their account password from this section. For additional security seller will have to enter their current password along with the new password.



21. Sales Report

Seller can define date ranges to view sales report. By clicking on the 'export' button, seller can download the sales report in CSV format. Upon clicking a particular date the seller will navigate to the detailed sales report page for that particular date.

The screenshot shows the Yolkart Seller Dashboard. On the left is a sidebar menu with categories: SHOP (Manage Shop, Products, Inventory Update, Import Export), SALES (Sales, Cancellation Requests, Order Return Requests), SETTINGS (Tax Category, Options), SUBSCRIPTION (My Subscriptions, Subscription Packages, Subscription Offers), and PROFILE. The main content area is titled 'Sales Report' and includes a 'Sales Report' header with an 'Export' button. Below this is a filter section with 'Date From' and 'Date To' date pickers, a 'Search' button, and a 'Clear' button. The main part of the dashboard is a table with the following data:

Sr No.	Date	No. Of Orders	No. Of Qty	Refunded Qty	Inventory Value	Order Net Amount	Tax Charged	Shipping Charges	Refunded Amount	Sales Earnings
1	28/03/2019	1	1	0	\$0.00	\$721.50	\$31.50	\$60.00	\$0.00	\$26.46
2	27/03/2019	1	1	0	\$0.00	\$86.30	\$3.30	\$50.00	\$0.00	\$1.45
3	25/07/2017	8	10	0	\$0.00	\$2,409.40	\$65.00	\$1,350.40	\$0.00	\$120.47

22. Product Performance

Seller can view performance reports of the products they are selling in their shop. Sellers have an option to export the report in CVS format.

Top performing products - This tab displays the products that are the most sold product from the Seller's shop

Most Refunded Products Report – This tab displays the products that are refunded the most number of times from the Seller's shop

Most Wishlist Add Products - This tab displays the products that have been added to the wishlist of most number of times by the different buyers.

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Change Email / Password

Products Performance Report

Export

Top Performing Products

Most Refunded Products Report

Most Wishlist Added Products

Product	Wishlist User Counts	Sold Quantity
Shirts Custom Title: Casual Cool Shirt Brand: Levi's	0	3
Tops Custom Title: Daily Wear Fun top Brand: Allen Solly	0	2
Fidget Spinner Custom Title: Metallic Fidget Spinner Options: Color: Metallic Brand: Crayola	0	2
Sports Tshirt Custom Title: Mens sports-tshirt Options: Size: M Brand: Nike	0	1
Jeans Custom Title: Jeans In Blue Options: Color: blue Brand: Diesel	0	1
Jeans Custom Title: jeans In Off white Options: Color: off white Brand: Diesel	0	1
iPhone 7 Options: Color: Black Storage: 128 GB	0	1

23. Products Inventory

Seller can view the stock quantity available of the products from his shop in this report. Seller can export this report in CSV format.

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Products Inventory Report

Products Inventory Report

Export

Search


Clear

Sr No.	Product	Stock Quantity
1	Casual Shoes Custom Title: Casual Smart Shoes Product Stock Keeping Unit (SKU): ertf435 Brand: Dream Dazzlers	3242
2	Clay Set Custom Title: Cupcake celebration clay set Product Stock Keeping Unit (SKU): utyu456 Brand: Crayola	5673
3	Clay Set Custom Title: Vending machine clay set Product Stock Keeping Unit (SKU): kyui678 Brand: Crayola	6857
4	Fidget Spinner Custom Title: Metallic Fidget Spinner Product Stock Keeping Unit (SKU): ug546 Brand: Crayola	3450
5	Fidget Spinner Custom Title: Red Fidget Spinner Product Stock Keeping Unit (SKU): tyj67 Brand: Crayola	3453


24. Products Inventory Stock Status

Seller can view the stock quantity available, the stock that is on order, the unit price of the products and the total price of the product quantity left in stock from this report. Seller can export this report in CSV format.


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My Credits

Products Inventory Stock Status Report

Keyword

Search

Clear

Sr No.	Product	Stock Available	Stock On Order	Cost Price	Inventory Value (Stock Available * Cost Price)	Unit Price	Total Value (Stock Available * Unit Price)
1	Clay Set Custom Title: Cupcake celebration clay set Brand: Crayola	5673	1	\$0.00	\$0.00	\$99.00	\$561,627.00
2	iPhone 7 Custom Title: Apple iPhone 7 (Silver, 64 GB) Brand: Apple	2423	1	\$0.00	\$0.00	\$633.00	\$1,533,759.00
3	iPhone 7 plus Custom Title: Apple iPhone 7 Plus (Rose Gold, 128 GB) Brand: Apple	3242	1	\$0.00	\$0.00	\$897.00	\$2,908,074.00
4	Jeans Custom Title: Jeans In Off white Brand: Diesel	2312	1	\$0.00	\$0.00	\$64.00	\$147,968.00
5	Jeans Custom Title: Jeans In Ice Blue Brand: Diesel	4345	2	\$0.00	\$0.00	\$65.00	\$282,425.00
6	Jeans Custom Title: Jeans In Blue Brand: Diesel	2340	1	\$0.00	\$0.00	\$66.00	\$154,440.00

25. Language & Currency

From this section, Seller can change the language and currency.

